

**MINUTES
WORKSHOP
FEB 22nd, 2019
11:00 AM**

CALL TO ORDER: @ 11:02 AM

ROLL CALL: Newton, Lorenzini, Fahey, Solis, Dunn, Scott, Kleier, (Chilton late)

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Council on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not exceed their time. For items, which are on this agenda, speakers may request that their comments be heard instead at the time the item is to be acted upon by Council. The Council may ask questions, but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

WORKSHOP AGENDA:

1. Discussion on City of Montague handbook:

Make changes on

- Policy 15.3 change rate to step
- Policy 20 change Chaves to Chavez
- Policy 38 (Refer to Resolution No. 17-34)
- Policy 38.2 add see exhibit A in travel packet
- Policy 38.7 add state mileage rate.
- Policy 38.7 (Refer to Resolution No. 18-02)

Discussion on temporary/alternate schedule for Public Works to be 6:00 AM - 3:30 PM Monday thru Thursday and 8 AM – 12:00 PM on Friday. City Clerk's office will have the option to choose from 7:00 AM - 4:30 PM Monday thru Thursday or 8:00 AM – 5:30 PM and 8 AM – 12:00 PM on Friday. Hours of operation for the City of Montague will be 7:30 AM – 4:00 PM Monday thru Thursday and 8:00 AM - 12:00 PM on Friday. If there is two paid holidays in the same week all Public Works and City Hall employees' will work an 8 hour/5 days for that week.

Motion made by Fahey to adjourn meeting, seconded by Solis. All Ayes.

ADJOURN: @ 12:06 PM

ATTEST

CITY OF MONTAGUE

X _____
SARA KLEIER, CITY CLERK

X _____
TIFFANIE LORENZINI, MAYOR