

**MINUTES  
WORKSHOP  
July 9TH, 2019  
6:30 PM**

**CALL TO ORDER:**

**ROLL CALL:**

**PUBLIC COMMENTS:** “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

**SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.**

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

**WORKSHOP AGENDA:**

1. Discussion on the 18/19 Grand Jury Report: The City of Montague council’s response to the 18/19 Grand Jury Report is as follows.

**FINDINGS:**

F1. Progress is being made on implementing and updating the training programs, policy and procedures manual, and organizational chart to make the running of Montague more efficient.

Council agrees.

F2. During the investigation, no issues of nepotism or cronyism were discovered.

Council agrees.

F3. There is a local temporary kennel to house abandoned animals awaiting openings at private shelters. This appears to be an adequate solution.

Council agrees.

F4. Vacancies in the City Council and lack of applicants have necessitated appointments in lieu of elections which is allowed by law under certain circumstances.

Council agrees.

F5. Interviews indicated that proper training is being implemented with the City employees.

Council agrees and will continue training within the City’s budget.

F6. We believe Montague City Council and its departments could benefit from improved communication skills.

Council agrees and will continue to do ethics training with the City attorney.

**RECOMMENDATIONS:**

R1. Continue working on updating the training programs, policy and procedures manual, and organizational chart to make the running of Montague more efficient. Add training for improvement of communication skills.

Council agrees within the City's budget.

R2. When working with co-workers, keep personal issues separate from city business and always maintain a professional work environment.

Council agrees to enforce grooming standards, a professional demeanor and to discuss these standards at the employee meetings.

R3. Continue to establish a relationship with outside agencies to provide a shelter for stray animals. Increase fees (or other penalties) to decrease the number of stray and abandoned animals.

Council agrees to continue relationships with outside agencies to help provide shelter for stray animals. The council does not agree to increase fees or penalties but will be sending any past due fines to Northern Credit Services.

Motion made by Chilton to adjourn meeting, seconded by Newton. All Ayes.

**ADJOURN: @ 6:47 PM**

**ATTEST:**

**CITY OF MONTAGUE:**

**X**  
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**SARA KLEIER, CITY CLERK**

**X**  
\_\_\_\_\_  
**TIFFANIE LORENZINI, MAYOR**