

**MINUTES
CITY OF MONTAGUE
PLANNING COMMISSION MEETING
JULY 17TH, 2019
6:30 PM**

CALL TO ORDER: @ 6:30 PM

ROLL CALL: Caveye, Robinson, Hammond, Murakami, (Soule absent)

PLEDGE OF ALLIGIANCE:

PUBLIC COMMENTS: “This time is set aside for the public to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Planning Commission when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Planning Commission before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Planning Commission has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Planning Commission may ask questions, but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

PUBLIC HEARING NOTICE

1. Discussion/possible action on Neilson tentative parcel map @ 800 E Prather:

City Engineer present. Brian Smith advised that Neilson has done the correct procedures and only recommends that prior to recording the Parcel Map the berm of dirt or any new fill shall comply with California Building Code J107.6. Motion made by Murakami to approve Neilson’s parcel map split, seconded by Robinson. All Ayes.

PLANNING COMMISSION AGENDA:

MEETING MINUTES: 6/19

Motion made by Robinson to approve meeting minutes from 6/19, seconded by Caveye. All Ayes.

OLD BUSINESS:

1. Discussion/possible action nuisance/abatement for the following properties:
 - A) 270 S 9th St. Motion made by Murakami to close case, seconded by Caveye. All Ayes.
 - B) 200 N 11th St. No action taken. Code enforcement will monitor the situation and report back to the next meeting.
 - C) 101 S 10th St. Mackin present. Code Enforcement advised that Mackin has not taken any action to remove the fence or obtain the correct permits or plans. Planning Commission advised to proceed with the abatement action of the trailer.
 - D) 101 S 15th St. Code Enforcement advised that the resident is on standby and waiting on the building permits.

NEW BUSINESS

1. Discussion/possible action nuisance/abatement for the following properties:
 - A) 160 N 16th St. Code enforcement advised three letters have been sent to the homeowner and is refusing contact. Planning Commission gave Code Enforcement directive to contact the Fire Chief to

research if overgrown grass/weeds are a fire hazard. If residence poses a threat, then the Planning Commission can possibly conduct an emergency abatement.

- B) 450 S 11th St. Code Enforcement advised certified letter to the owner has been rejected. Owner of the business advised that carport is a display because he is a certified dealer. Code Enforcement was given directive to research the issue and has permission to contact the City Attorney and County Planning Department.

Motion made by Murakami to adjourn meeting, seconded by Robinson. All Ayes.

ADJOURN: @ 7:00 PM

ATTEST:

CITY OF MONTAGUE

X

SARA KLEIER, CITY CLERK

X

JOHN HAMMOND, CHAIRMAN