

**MINUTES
CITY OF MONTAGUE
PLANNING COMMISSION MEETING
FEBRUARY 19, 2020
6:30 PM**

CALL TO ORDER: @ 6:30 PM

ROLL CALL: Robinson, Hammond, Murakami, Soule, (Caveye excused)

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA: Motion made by Murakami to approve meeting agenda, seconded by Soule. All Ayes.

APPROVAL ON MINUTES:

1. December 18, 2019

Motion made by Robinson to approve meeting minutes from December 18, 2019, seconded by Murakami. All Ayes.

PUBLIC COMMENTS: “This time is set aside for the public to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Planning Commission when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Planning Commission before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Planning Commission has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Planning Commission may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Planning Commission wishes to remove an item for discussion or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:

1. None

PUBLIC HEARING:

1. Peters Tentative Parcel Map

Proposed subdivision of 1.38 acres located on 6th Street into four lots and a remainder.

- A) Staff Report. Rico Tinsman presented Staff Report.
- B) Public Hearing. Changes to be made to conditions of approval. Rico will send corrected version to the City Clerks Office.
- C) Decision: Voice Vote. Motion made by Murakami to approve Resolution No. 20-03, seconded by Soule. All Ayes.

OLD BUSINESS:

1. Discussion/possible action nuisance/abatement for the following properties:

- A) 200 N. 11th St. No Action.
- B) 160 N. 16th St. Code Enforcement will monitor and obtain more estimates. No action taken.
- C) 450 S. 11th St. Motion made by Robinson to have Code Enforcement request that the owner of 450 S 11th St to obtain a sign permit for the carport adjacent to the business, seconded by Murakami. All Ayes.
- D) 117 E. Buell St. Code Enforcement advised that she talked to the property owners and they have cleaned up the property. Motion by Robinson to close case, seconded by Soule. All Ayes.

NEW BUSINESS:

1. Discussion/possible action nuisance/abatement for the following properties:
 - A) 400 Block of S. 6th St. Code Enforcement advised that there are multiple vehicles, trailers, and RVs on the property, the CEO will contact the property owners and give them a verbal warning and will monitor the situation.

ANNOUNCEMENTS AND REPORTS FROM COMMISSION AND STAFF:

1. Staff:
2. Commissioners:

Motion made by Murakami to adjourn meeting, seconded Robinson. All Ayes.

ADJOURNMENT: @ 7:27 PM

ATTEST:

CITY OF MONTAGUE

X _____
SARA KLEIER, CITY CLERK

X _____
JOHN HAMMOND, CHAIRMAN