

**MINUTES
CITY OF MONTAGUE
PLANNING COMMISSION MEETING
MARCH 16, 2022
6:30 P.M.**

CALL TO ORDER: 6:31 p.m.

ROLL CALL: Pettack, Hammond, Hart, and Soule. Robinson Absent

PLEDGE OF ALLIGIANCE:

PUBLIC COMMENTS: “This time is set aside for the public to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Planning Commission when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Planning Commission before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Planning Commission has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Planning Commission may ask questions, but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague Planning Commission meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Conference Number: 1 (717) 275-8940

Access code: 8481653#

Please silence your cell phones. Thank you!

PLANNING COMMISSION AGENDA:

MEETING MINUTES: 02/16

Approved. Motion made by Soule to approve meeting minutes 02/16, seconded by Hart. All Ayes

OLD BUSINESS:

1. Discussion/possible action nuisance/abatement for the following properties:
 - A) 120 E. Buell St. No progression
 - B) 200 N. 11th St. No progression, still waiting on the courts
 - C) 340 W Spiers St.: Paid all the payments in fullMotion to close item made by Hart, seconded by Pettack. All Ayes
2. Discussion/possible action on ordinance requiring address numbers being placed on all residences/or end of driveway: A couple houses were missed. They have all received letters as of now.
3. Discussion/possible action on street name sign audit/replace missing street signs: Putting on next months agenda for approval of spending the funds to buy the signs.
4. Discussion/possible action for updated parking municipal codes: Put on next month’s agenda to be approved by council.
5. Discussion/possible action on the creation of ordinance violation notices for the Sheriff’s Office: Put on next month’s agenda to be approved by council.
6. Discussion/possible action on South 7th St. “Right of Way”: Was talked about with the attorney, city planner, and city engineer that all agreed no action would be in the City’s benefit. Motion to close made by Hart, seconded by Soule. All Ayes

7. Discussion/possible action on stop sign on corner of 14th St. and W. Spiers St.: Discussed in last meeting. Motion to close made by Hart, seconded by Soule. All Ayes

NEW BUSINESS:

1. Discussion/possible action on Newsletter: Asked by CEO what would the Planning Commission like to add before it is sent out to the public. Sherriff Citation booklet was mentioned. Trying to have the newsletter circulated by beginning of April. Hoping to continue to have one sent out bi-quarterly. Wanted to remind the people that the city benefitted from raising the water rate by receiving a grant that installed our new water plant.

Motion to close meeting made by Hart, seconded by Soule. All Ayes

ADJOURN: @6:47 p.m.