

**MINUTES
REGULAR CITY COUNCIL MEETING
OCTOBER 6, 2022
6:30 PM**

CALL TO ORDER: @6:30 pm

PLEDGE OF ALLEGIANCE:

ROLL CALL: Jackson, Rivera, Newton, and Murakami present, Lorenzini absent

PUBLIC COMMENTS: “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague City Council regular council meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Participants can attend in person, online, and/or by telephone, as follows:

In-person at: **Montague City Council Chambers, 230 S. 13th St.**

Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=UHdaSHJWV3FoaGQ4NStxeU8zbjFjQT09>

Telephone at: **1(253)215-8782** When prompted, enter **Meeting ID:** 672 262 1496 **Passcode:** 276090 *9 to **Raise Hand** *6 to **unmute**

MINUTES: 9/1 Approved with changes. Motion made by Murakami, seconded by Jackson. All Ayes

DEPARTMENT REPORTS:

Sheriff’s update for September 2022 Deputy Howard presented with report.

City Engineer update for September 2022 No update.

Planning Commission update for September 2022 No update.

OLD BUSINESS:

1. Discussion/possible action on the City’s plan to safeguard against the COVID-19 pandemic:
 - a. Staff Reports- Still continuing with the same plan
 - b. Continuation of City’s Plan Approved. Motion made by Murakami, seconded by Rivera. All Ayes
2. Discussion/possible action to change Council Vacancy to District instead of City limits: City Clerk talked with City Attorney and was told that we cannot change the parameters due to Government Law. No motion.

NEW BUSINESS:

1. Discussion/possible action on the Housing Element Update Consultant Selection: City Planner suggested we take the bid from Plan West Partners. All 4 cities that are currently doing the update are contracted with them and have no complaints. City Planner also suggests the Interim City Administrator sign for all documentation.
2. Discussion/possible action of posting Library Manager position: Approval to post the position for two weeks. Motion made by Jackson, seconded by Murakami. All Ayes
3. Discussion/possible action to approve raising rates in contract with Yreka Transfer: Karen requested to have another five-year contract with the City. Karen is asking to raise the rates at \$4.00 a can starting January 1, 2023. Dumpsters are not included in this contract. City Clerk will update contract. Motion MADE BY Rivera, seconded by Jackson. All Ayes
4. Discussion/possible action of raises for Public Works Staff: 3 steps for each employee that works under Public Works Supervisor. Approved. Motion made by Murakami, seconded by Rivera. All Ayes
5. Discussion/Possible action to approve **RESOLUTION NO. 22.14- RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE PROVIDING FOR THE APPOINTMENT OF ELIGIBLE ELECTORS TO THE CITY COUNCIL AS IF ELECTED AT THE NOVEMBER 8, 2022 ELECTION:** Newton , Lorenzini, and Murakami will interview. Approved. Motion made by Murakami, seconded by Rivera. All Ayes.
6. Discussion/possible action of amending **RESOLUTION 22-08 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE ADOPTING BUDGET FOR FISCAL YEAR 2022-2023:** Will be updating the resolution number to 22-16. Motion made by Murakami, seconded by Jackson. All Ayes.
7. Discussion/possible action for Diggle Field Rental Agreement update: Updating the rental price to \$150.00 a day and \$50.00 for a set up or clean up day. The score board or the snack shack will be \$25.00 a day.
8. Discussion/possible action to approve **RESOLUTION NO. 22-15 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE APPOINTING A REPRESENTATIVE TO THE BOARD OF DIRECTORS OF SCORE (Small Cities Organized Risk Effort):** Approved. Motion mad by Murakami, seconded by Rivera. All Ayes.
9. Discussion/possible action to amend the budget line item 404-405-892.025 for Capital Outlay for SCADA from \$42,000 to \$46,153: Approved. Motion made by Murakami, seconded by Jackson. All Ayes
10. Discussion/possible action for automatic locks for City Hall bathroom: Public Works Supervisor is proposing to get a lock for each bathroom that never unlocks. They will cost \$130.00. Approved. Motion made by Rivera, seconded by Jackson. All ayes.
11. Discussion/possible action to approve closing of the City Clerk Office from November 7th to November 10th to evaluate documents and organize: Must be posted to notify the public by Monday 10/10. Approved. Motion made by Rivera, seconded by Murakami. All Ayes

COUNCIL AND STAFF REPORTS for September 2022

- Fire Department
- Public Works
- Water/Sewer
- Animal Control/Code Enforcement
- City Clerk
- Treasurer
- Library
- Commissioners/Council Statements and Requests: Members of the council may make brief announcements, reports, or request staff to report to council on any matter at a subsequent meeting.

ADJOURN: Motion to adjourn at 8:25 PM made by Murakami, seconded by Rivera. All Ayes.

“Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the City Clerk at least 48 hours prior to the meeting”