

**MINUTES
REGULAR CITY COUNCIL MEETING
NOVEMBER 3, 2022
6:30 PM**

CALL TO ORDER: @ 6:30 PM

PLEDGE OF ALLEGIANCE:

ROLL CALL: Murakami, Newton, Rivera, Jackson, and Lorenzini: Present

PUBLIC COMMENTS: “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by **one motion** unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague City Council regular council meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Participants can attend in person, online, and/or by telephone, as follows:

In-person at: **Montague City Council Chambers, 230 S. 13th St.**

Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=UHdaSHJWV3FoaGQ4NStxeU8zbjFjQT09>

Telephone at: **1(253)215-8782** When prompted, enter **Meeting ID: 672 262 1496** **Passcode: 276090 *9** to **Raise Hand *6** to **unmute**

MINUTES: 7/22, 8/15, 9/1, 9/30, 10/6, & 10/13

Motion to approve minutes made by Murakami, seconded by Jackson. All Ayes.

DEPARTMENT REPORTS:

Sheriff’s update for September 2022: Verbal.

City Engineer update for September 2022: No update.

Planning Commission update for September 2022: Verbal.

OLD BUSINESS:

1. Discussion/Possible action for appointment of eligible electors to the city council as if elected at the November 8, 2022 election: Need to make meeting time for interviews for people that have turned in letters for the last available seat for City Council. Will get ahold of City Clerk to figure out a good time that works for all council members. No action.
2. Discussion/possible action on the City’s plan to safeguard against the COVID-19 pandemic: Motion made by Murakami to approve the City’s plan to safeguard against Covid, seconded by Rivera. All Ayes.

- a. Staff Reports- Still cleaning and sticking to plan.
- b. Continuation of City's Plan

NEW BUSINESS:

1. Discussion/possible action to amend the budget line item 280-085-771.000 for new Pump for Fire Truck from amount of \$20,000 to \$30,000: Motion made to approve the amended budget line item by Rivera, seconded by Jackson. All Ayes.
2. Discussion/possible action on the PROCLAMATION of the 15th ANNUAL "READ ACROSS SISKIYOU" event: Folders and books handed to each council member and asked to volunteer reading to children. Motion made to approve the proclamation of the 15th annual "read across siskiyou," by Murakami, seconded by Rivera. All Ayes.
3. Discussion/possible action to receive update from Siskiyou Economic Development Council: No representative was present. No action.
4. Discussion/possible action for approval of contractor for the City Hall Roof Project: Contractor bid under budget and was recommended by Public Works Supervisor. Motion made to approve city hall roof project contractor by Murakami, seconded by Jackson. All Ayes.
5. Discussion/possible action for check-in on Jessie Monday, Interim City Clerk and Dave Dunn, Interim City Administrator: City Clerk says she is learning a lot and is enjoying her roll. City Admin say he is trying to the best he can for the city and hope Council feels the same. No action.
6. Discussion/possible action to approve Requisition Form for purchases over \$500.00: Motion to approve requestion form for purchases over \$500.00 with talked about changes made by Jackson, seconded by Rivera. All Ayes.
7. Discussion/possible action to approve Abatement of 120 E Buell St. budget: There is a thirty-day period to respond/pay before the lien is completed. Motion made to approve the abatement of 120 Buell St. by Rivera, seconded by Newton. All Ayes.
8. Discussion/possible action of the swearing in of the new council members Pat Vela, and Jennifer Dooley for the City of Montague: New council members were sworn in. No Action.

COUNCIL AND STAFF REPORTS for September 2022

- Fire Department
- Public Works
- Water/Sewer
- Animal Control/Code Enforcement
- City Clerk
- Treasurer
- Library
- Commissioners/Council Statements and Requests: Members of the council may make brief announcements, reports, or request staff to report to council on any matter at a subsequent meeting.

ADJOURN: @ 7:32 PM

Motion made to adjourn the meeting by Murakami, seconded by Jackson. All Ayes.

ATTEST:

CITY OF MONTAGUE:

X

JESSIE MONDAY, INTERIM CITY CLERK

X

TAKESHI MURAKAMI, MAYOR