

**MINUTES
REGULAR CITY COUNCIL MEETING
SEPTEMBER 1, 2022
6:30 PM**

CALL TO ORDER: @6:30 PM

PLEDGE OF ALLEGIANCE:

ROLL CALL: Murakami, Newton, Lorenzini, Rivera, and Jackson

PUBLIC COMMENTS: “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague City Council regular council meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Participants can attend in person, online, and/or by telephone, as follows:

In-person at: **Montague City Council Chambers, 230 S. 13th St.**

Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=UHdaSHJWV3FoaGQ4NStxeU8zbjFjQT09>

Telephone at: **1(253)215-8782** When prompted, enter **Meeting ID:** 672 262 1496 **Passcode:** 276090 *9 to **Raise Hand *6** to **unmute**

MINUTES: 8/4

Motion made by Murakami to approve meeting minutes form 8/4, seconded by Jackson. All Ayes.

DEPARTMENT REPORTS:

Sheriff’s update for August 2022- Verbal update from Towers

City Engineer update for August 2022- Verbal update from Jose

Planning Commission update for August 2022- Verbal update from Hart

OLD BUSINESS:

1. Discussion/possible action on the City’s plan to safeguard against the COVID-19 pandemic:
 - a. Staff Reports
 - b. Continuation of City’s Plan- Motion made by Murakami to continue the City’s plan for COVID-19 outbreak, seconded by Rivera. All Ayes

2. Discussion/possible action for new COVID-19 project: Made Workshop for September 30th at 8:30 AM with Rivera, Murakami, and Newton. Tabled

3. Discussion/possible action to amend accountant contract with Theresa O'Connor for FY 22/23: Approved to amend the contract on a needed basis. Motion made by Murakami, seconded by Jackson. All Ayes.
4. Discussion/possible action to pay off Engine 514 in the amount of \$8,540.50 to the Montague Fire Protection District: Approved. Motion made by Rivera, seconded by Jackson. All Ayes
5. Discussion/possible action regarding MOU with the County of Siskiyou, office of the Sheriff: The contract is only valid till June 2023. The county is trying to get away from hourly rate due to rate of deputies. Contracts are going up in price so the Sheriff's Office is trying not to ask the City for more money and don't want to ask the deputies to cut their hours. This amendment will proceed from September 20, 2022 to June 30, 2023. Approved. Motion made by Rivera, seconded by Newton. All Ayes.

NEW BUSINESS:

1. Discussion/possible action for **RESOLUTION NO. 22-10 THE CITY COUNCIL OF THE CITY OF MONTAGUE, AUTHORIZING THE SUBMITTAL OF AN APPLICATION, ACCEPTANCE OF AN ALLOCATION OF FUNDS AND EXECUTION OF A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION, FOR AN AIRPORT IMPROVEMENT PROGRAM (AIP) MATCHING GRANT.** Approved. Motion made by Jackson, seconded by Rivera. All Ayes
2. Discussion/possible action on County Clerk's Certificate of Facts for November 2022 Election: Posting a letter till November 7th. Approved. Motion made by Murakami, seconded by Rivera. All Ayes
3. Discussion/possible action to delegate PLHA funding to County of Siskiyou: Approved. Motion made by Murakami, seconded by Newton. All Ayes.
4. Discussion/possible action of approval for use of public rights of way and protection ordinance: Approved to move forward with research, planning, and city attorney approval. Motion made by Murakami, seconded by Rivera. All Ayes
5. Discussion/possible action to approve new Fire Fighters Vincent Kerr, Zachary Dunn, and Alex Hopkins: Approved. Motion by Murakami, seconded by Rivera. All Ayes
6. Discussion/possible action for approval to fix E514 hydraulic pump: Approved. Motion made by Murakami, seconded by Jackson. All Ayes
7. Discussion/possible action to purchase new fire apparatus for Montague Fire Department: Approved. Motion made by Rivera, seconded by Jackson. All Ayes
8. Discussion/possible action of raising the water rates: Approved. Motion made by Murakami, seconded by Jackson. Ayes from Rivera, Jackson, Newton, and Murakami. Nay from Lorenzini.
9. Discussion/Possible action to approve Contract Change Order No.1 for the South 9th Street Rehabilitation Project in the amount of -\$918.05: Approved. Motion made by Newton, Seconded by Rivera. All Ayes.
10. Discussion/Possible action to approve Final Pay Estimate for the South 9th Street Rehabilitation Project in the amount of \$270,172.35: Approved. Motion made by Murakami, seconded by Rivera. All Ayes.
11. Discussion/possible action of **RESOLUTION NO. 22-11 THE CITY COUNCIL OF THE CITY OF MONTAGUE ESTABLISHING THE POSITION OF CITY ADMINISTRATOR:** Approved. Motion made by Murakami, seconded by Rivera. All Ayes
12. Discussion/possible action of approval of hiring interim City Clerk, Jessie Monday: Tabled at 9:04 PM. Approved with November check-in. Motion made by Murakami, seconded by Newton. All Ayes
13. Discussion/possible action of approval of hiring interim City Administrator, David Dunn: Approved with 3 month check -in. Motion made by Murakami, seconded by Newton. All Ayes.

COUNCIL AND STAFF REPORTS for August 2022

- Fire Department
- Public Works
- Water/Sewer
- Animal Control/Code Enforcement
- City Clerk
- Treasurer
- Library
- Commissioners/Council Statements and Requests: Members of the council may make brief announcements, reports, or request staff to report to council on any matter at a subsequent meeting.

ADJOURN: @ 9:50 PM

Motion made by Rivera to adjourn the meeting, seconded by Murakami. All Ayes.

ATTEST:

CITY OF MONTAGUE:

X_____
JESSIE MONDAY, INTERIM CITY CLERK

X_____
TIFFANIE LORENZINI, MAYOR