

**MINUTES  
CITY OF MONTAGUE  
PLANNING COMMISSION MEETING  
DECEMBER 21, 2022  
6:30 P.M.**

**CALL TO ORDER:** @ 6:31 PM

**ROLL CALL:** Robinson, Soule, and Pettack; Present      Hart; Absent

**PLEDGE OF ALLIGIANCE:**

**PUBLIC COMMENTS:** “This time is set aside for the public to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Planning Commission when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Planning Commission before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Planning Commission has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Planning Commission may ask questions, but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

**SPEAKERS:** Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

*Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague Planning Commission meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:*

Conference Number: +1(669)444-9171

Meeting ID: 672 262 1496

Passcode: Montague

**Please silence your cell phones. Thank you!**

**PLANNING COMMISSION AGENDA:**

**MEETING MINUTES:** 11/16

Motion to approve meeting minutes from 11/16 made by Soule, seconded by Pettack. All Ayes.

**OLD BUSINESS:**

1. Discussion/possible action of nuisance/abatement for 200 N. 11<sup>th</sup> St.: Approved by council to declare 200 N. 11<sup>th</sup> St. as nuisance/abatement. Property owners has to be personally served the paperwork.
2. Discussion/possible action on 600 South 11<sup>th</sup> St. Cease and Desist: Code enforcement had received email, and will keep checking in with progress.
3. Discussion/possible action of notice of violation for 231 N. 13<sup>th</sup> St.: No contact has been made, tried by mail and phone with no answer. Will move forward with a violation.
4. Discussion/possible action of abandoned vehicle on 141 S. 10<sup>th</sup> St.: Car was picked up. Motion to close made by Pettack, seconded by Robinson. All Ayes.
5. Discussion/possible action for youth 4-H, FFA, Independent livestock project ordinance proposal: FFA responded and do not want to be liable for project. FFA and 4H were not to be liable as far as complaints /permits for having animals on property. Motion made by Pettack, seconded by Soule to approve with changes. All Ayes.

**NEW BUSINESS:**

1. Discussion/possible action for event only parking proposal: Permanent signs at Community Hall, other areas and events would have removable signs. Motion to approve made by Soule, seconded by Pettack. All Ayes.
2. Discussion/possible action for Montague Municipal Code Ordinance 22-02 update for violation booklets for Sheriff's Office: Approved to send to council. Motion made by Soule, seconded by Pettack. All Ayes.
3. Discussion/possible action for letter of interest received from Kimberly Rose to fill available seat on the Planning Commission Department: Another letter of interest for planning department was also received from Phil. ADHOC interviews.

**ADJOURN: @ 7:04 PM**

Motion to adjourn meeting made by Soule, seconded by Pettack. All Ayes.