

MINUTES
REGULAR CITY COUNCIL MEETING
JANUARY 5, 2023
6:30 PM

CALL TO ORDER: @ 6:30 PM

PLEDGE OF ALLEGIANCE:

ROLL CALL: Vela, Rivera, Dooley, Murakami, and Jackson: Present

PUBLIC COMMENTS: “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague City Council regular council meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Participants can attend in person, online, and/or by telephone, as follows:

In-person at: **Montague City Council Chambers, 230 S. 13th St.**

Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=STQxMG94em1CejZwbCthNmNnem1Tdz09>

Telephone at: 1(669)444-9171 When prompted, enter **Meeting ID:** 672 262 1496 **Passcode:** *89335983 *9 to **Raise Hand** *6 to **unmute**

MINUTES: 12/1, 12/8, and 12/19

Motion to approve meeting minutes made by Vela, seconded by Dooley. All Ayes.

DEPARTMENT REPORTS:

Sheriff’s update for December 2022: Verbal report from Sargent Towers.

City Engineer update for December 2022: Verbal report from Jose Hernandez. Motion was made to approve a project of ENS, which was hired to engineer a water line by a citizen within city limits by Vela, seconded by Jackson. All Ayes.

Planning Commission update for December 2022: Verbal report from Marcus Robinson.

OLD BUSINESS:

1. Discussion/possible action on the City’s plan to safeguard against the COVID-19 pandemic: Motion to approve the continuation of the City’s plan to safe guard against COVID-19 made by Rivera, seconded by Jackson. All Ayes.
 - a. Staff Reports
 - b. Continuation of City’s Plan

2. Discussion/possible action to receive update from Siskiyou Economic Development Council: Received update, 31 water bills were paid and helped with 15 businesses within Montague city limits. Would like to put a link on the City of Montague website for promotion of Montague.
3. Discussion/possible action to amend Title 15, Buildings and Construction, to create an expedited, streamlined permitting process for electric vehicle charging stations:
 - (a) Adoption of CEQA exemption pursuant CEQA Guidelines Section 15061(b)(3): Motion to approve the CEQA exemption pursuant made by Dooley, seconded by Rivera. All Ayes.
 - (b) Adoption of Ordinance 22-03 adding Chapter 15.38, Electric Vehicle Charging Stations, and Chapter 15.42, Hearings and Appeals, to Title 15, Buildings and Construction: Second Reading.
4. Discussion/possible action to update City of Montague Zoning Text Amendment Ordinance 22-02 and purchase of Parking Violation Forms: Motion to approve with corrections to the City of Montague Zoning Text Amendment Ordinance 22-02 was made by Rivera, seconded by Dooley. All Ayes.

NEW BUSINESS:

1. Discussion/ possible action of accepting the 21/22 audit: Motion to approve audit was made by Vela, seconded by Dooley. All Ayes.
2. Discussion/ possible action of processes for driving development for vacant housing: Ordinance for abandoned housing would have to be created. ADHOC is Murakami and Jackson. Motion to approve research on this topic was made by Jackson, seconded by Rivera. All Ayes.
3. Discussion/ possible action for implementation of RFQ for City Attorney: Request for a fresh and unbiased attorney was made by Murakami. Multiple community members spoke on this matter concerning personal conflict between mayor and current attorney. Others concerns about financials were also brought up. ADHOC is Dooley and Vela. Motion to table and research was made by Vela, seconded by Dooley. All Ayes.
4. Discussion/ possible action for approval of new water/sewer application: Motion to approve the new water/sewer application made by Vela, seconded by Dooley. All Ayes.
5. Discussion/ possible action to hire Will Sargent for the position of Pre-Auditor: Motion to approve the hiring of Will Sargent to Pre-Auditor made by Jackson, seconded by Rivera. All Ayes.
6. Discussion/ possible action for updated lease agreement for Yreka Little League: Need an updated field lease date (March 1st). Point of contact is Tim Kisling as field maintenance manager. Motion to approve lease agreement with changes for Yreka Little League was made by Dooley, seconded by Rivera. All Ayes.
7. Discussion/ possible action to increase salaries for all employees to meet requirements of minimum wage: A fifty cent raise will be given to each employee. An updated wage table will be brought to February's meeting. Motion to approve the increase salaries for all employees to meet minimum wage requirements made by Jackson, seconded by Dooley. All Ayes.
8. Discussion/ possible action to make adhoc for CDBG Loan Committee: ADHOC is Vela and Jackson.
9. Discussion/ possible action for Disaster Emergency Plan for the City of Montague: Requesting to be added to the counties plan, to make our own would cost us \$60,000 to \$100,000. Motion to move forward with the Disaster Emergency Plan made by Dooley, seconded by Jackson. All Ayes.
10. Discussion/ possible action for David Dunn to cash out accrued vacation hours: Motion to approve the cash out of sixty hours of vacation for David Dunn was made by Rivera, seconded by Vela. All Ayes.
11. Discussion/ possible action to change signers for Montague City's Tri-Counties accounts: Requested to remove Crystal Rivera and add Patrick Vela. Motion to approve changes to the Tri-Counties accounts made by Vela, seconded by Rivera. All Ayes.
12. Discussion/possible action for proposal for Youth Livestock Permits/ Ordinance: Motion to approve the ordinance resolution and permit for the Youth Livestock made by Vela, seconded by Rivera. All Ayes.
13. Discussion/possible action to approve budget amendment for SCORE Loss Control Grant: Motion to approve budget amendment made by Rivera, seconded by Jackson. All Ayes.

COUNCIL AND STAFF REPORTS for December 2022

- Fire Department: Verbal from Jasen Vela.
- Public Works/City Administrator

- Water/Sewer
- Animal Control/Code Enforcement
- City Clerk
- Treasurer: Vela requested to have job description, number, and email of treasurer.
- Commissioners/Council Statements and Requests: Members of the council may make brief announcements, reports, or request staff to report to council on any matter at a subsequent meeting: Murakami requested to make David Dunn the primary for LOLA and to be paid for his time attending. Motion made by Dooley, seconded by Jackson. All Ayes. Pool Coordinator ADHOC is Dooley, Rivera, and Dunn.

Murakami requests to approve agendas before starting a meeting. Motion to put item on next month's agenda made by Jackson, seconded by Vela. Ayes by Murakami, Jackson, Dooley, and Vela. Noes by Rivera.

ADJOURN: @ 9:16 PM

Motion to adjourn the meeting made by Rivera, seconded by Jackson. All Ayes.