

MINUTES
REGULAR CITY COUNCIL MEETING
FEBRUARY 2, 2023
6:30 PM

CALL TO ORDER: @ 6:30 PM

PLEDGE OF ALLEGIANCE:

ROLL CALL: Jackson, Dooley, Murakami, Rivera, Vela : Present

PUBLIC COMMENTS: “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

CONSENT CALENDAR: Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague City Council regular council meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Participants can attend in person, online, and/or by telephone, as follows:

In-person at: **Montague City Council Chambers, 230 S. 13th St.**

Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=STQxMG94em1CejZwbCthNmNnem1Tdz09>

Telephone at: 1(669)444-9171 When prompted, enter **Meeting ID:** 672 262 1496 **Passcode:** *89335983 *9 to **Raise Hand** *6 to **unmute.**

MINUTES: 1/5

Motion made to approve minutes by Vela, seconded by Dooley. All Ayes.

DEPARTMENT REPORTS:

Sheriff’s update for January 2023: Verbal Report by Towers.

City Engineer update for January 2023: No Report.

Planning Commission update for January 202: Verbal report by Robinson.

OLD BUSINESS:

1. Discussion/possible action on the City’s plan to safeguard against the COVID-19 pandemic: Motion to continue City’s Plan made by Rivera, seconded by Jackson. All Ayes.
 - a. Staff Reports
 - b. Continuation of City’s Plan

2. Discussion/possible action for second reading of ORDINANCE 22-02 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MONTAGUE AMENDING CHAPTER 10.12, TRAFFIC AND PARKING RESTRICTIONS GENERALLY, OF TITLE 10, VEHICLES AND TRAFFIC, OF THE MONTAGUE MUNICIPAL CODE: Motion made by title only by Vela, seconded by Rivera. All Ayes.
3. Discussion/possible action for second reading of ORDINANCE NO. 23-01 ORDINANCE OF THE CITY OF MONTAGUE AMENDING CHAPTER 6.04 BY ADDING SECTION 6.04.211 RELATING TO YOUTH ANIMAL PROJECTS: Motion made by title only by Rivera, seconded by Dooley. All Ayes.
4. Discussion/ possible action of processes for driving development for vacant housing: Tabled until ADHOC requests for item to return on agenda.
5. Discussion/ possible action for implementation of RFQ for City Attorney: Tabled until ADHOC is present.
6. Discussion/possible action for approval of Pool/Event Coordinator: Two job descriptions provided by ADHOC. Seasonal event coordinator on a stipend basis. Pool coordinator is hourly. Motion made by Vela, seconded by Jackson. All Ayes.

NEW BUSINESS:

1. Discussion/ possible action to approve 4th Annual Shasta Gravel Huggers Event: Railroad park use will be out of use on 11th and 10th street. A copy of insurance and a Caltrans report is needed. Motion made by Jackson, seconded by Rivera. All Ayes.
2. Discussion/ possible action to approve Linda Kepford as a volunteer at the Montague Library: Motion to approve volunteer made by Rivera, seconded by Dooley. All Ayes.
3. Discussion/ possible action to appoint Kimberly Ann Rose to Planning Commission: Tabled.
4. Discussion/ possible action to appoint Phil duPre to Planning Commission: Tabled.
5. Discussion/ possible action to approve water rate increase for March 2023: Motion to approve rising rates made by Jackson, seconded by Dooley. All Ayes.
6. Discussion/ possible action to approve community hall rental agreement update: Motion made to approve update made by Rivera, seconded by Vela. All Ayes.
7. Discussion/ possible action to approve RESOLUTION NO. 23-02 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE AUTHORIZING THE PUBLIC WORKS SUPERVISOR TO EXECUTE ALL PROGRAM SUPPLEMENTAL AGREEMENTS AND RELATED DOCUMENTS TO STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION LOCAL MASTER AGREEMENT NO. 000180 FOR ALL STREET REHABILITATION PROJECTS WITHIN THE CITY OF MONTAGUE: Motion to approve resolution made by Rivera, seconded by Jackson. All Ayes.
8. Discussion/ possible action to update RESOLUTION NO. 17-36 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE ADOPTING CITY COUNCIL PROTOCOLS FOR CONDUCT OF MEETINGS, PUBLIC HEARINGS, APPOINTMENTS, AND FORM OF MEETING AGENDAS: motion to approve resolution with amendments made by Dooley, seconded by Jackson. All Ayes.
9. Discussion/ possible action of hiring part-time account clerk: Motion to approve part-time clerk made by Vela, seconded by Dooley. All Ayes.
10. Discussion/ possible action of hiring full-time maintenance I worker: Motion to approve seasonal worker for a minimum of six months made by Vela, seconded by Rivera. All Ayes.
11. Discussion/ possible action to approve new 2023 wage table: motion to approve wage table made by Dooley, seconded by Jackson. All Ayes.

COUNCIL AND STAFF REPORTS for January 2023

- Fire Department
- Public Works/City Administrator
- Water/Sewer
- Animal Control/Code Enforcement
- City Clerk
- Treasurer
- Commissioners/Council Statements and Requests: Members of the council may make brief announcements, reports, or request staff to report to council on any matter at a subsequent meeting.

ADJOURN: @ 8:31 PM

Motion to adjourn meeting made by Rivera, seconded by Dooley. All Ayes.