

**MINUTES  
CITY OF MONTAGUE  
PLANNING COMMISSION MEETING  
JANUARY 18, 2023  
6:30 P.M.**

**CALL TO ORDER:** @ 6:30 PM

**ROLL CALL:** Soule, Pettack, and Robinson; Present

**PLEDGE OF ALLIGIANCE:**

**PUBLIC COMMENTS:** “This time is set aside for the public to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Planning Commission when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Planning Commission before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Planning Commission has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Planning Commission may ask questions, but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

**SPEAKERS:** Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

*Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague Planning Commission meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:*

Zoom Number: +1(669)444-9171

Meeting ID: 833 8765 7824

Passcode: 201364

**Please silence your cell phones. Thank you!**

**PLANNING COMMISSION AGENDA:**

**MEETING MINUTES:** 12/21

Motion to approve minutes from 12/21/22 made by Soule, seconded by Pettack. All Ayes.

**OLD BUSINESS:**

1. Discussion/possible action of nuisance/abatement for 200 N. 11<sup>th</sup> St.: Served property owner on 1/3/23. Table.
2. Discussion/possible action on 600 South 11<sup>th</sup> St. Cease and Desist: Trying to contact owner with no response, will keep trying. Table.
3. Discussion/possible action of notice of violation for 231 N. 13<sup>th</sup> St.: Parking lot was cleaned, but the property was not. Citation has been issued. Tabled.

**NEW BUSINESS:**

1. Discussion/possible action of interviews to fill vacant seats among Montague Planning Commission:
  - A) Kymberly Rose: Present. Item is now moved to city council agenda.
  - B) Phil duPre: Present. Item is now moved to city council agenda.

2. Discussion/possible action of nuisance/violation of Montague Municipal Code 17.32 for 292 Orr St.: Camper on property was unpermitted. Notice of violation was issued. Property owners have filed for an eviction notice. Property owners did not attend the meeting. Tabled.
3. Discussion/possible action of nuisance/violation of Montague Municipal Code 17.32 for 500 W. Webb St.: Reached out to property owner with no reply. Notice was given on 1/9/23, with no response. Has been confirmed that person is staying in an unpermitted 5<sup>th</sup> wheel. Will try to establish contact again. Table.

## **DEPARTMENT REPORTS**

- Animal Control/ Code Enforcement
  1. Update for youth 4-H, FFA, Independent livestock project ordinance proposal: The resolution and ordinance was approved by council. Will be active in March 2023.
  2. Update for event only parking proposal: Approved. Updated ticket book to include.
  3. Update for Montague Municipal Code Ordinance 22-02 update for violation booklets for Sheriff's Office: Updated books were sent to printer, will receive in about four weeks.

**ADJOURN:** @ 7:07 PM

Motion to adjourn the meeting made by Pettack, seconded by Soule. All Ayes.