

**MINUTES
CITY OF MONTAGUE
PLANNING COMMISSION MEETING
March 15, 2023
6:30 P.M.**

CALL TO ORDER: @ 6:30 PM

ROLL CALL: Robinson, Risner, Pettack: Present dePre, Soule: Absent

PLEDGE OF ALLIGIANCE:

PUBLIC COMMENTS: “This time is set aside for the public to address the Planning Commission on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Planning Commission when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Planning Commission before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Planning Commission has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Planning Commission may ask questions, but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague Planning Commission meeting can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:

Zoom Number: +1(669)444-9171

Meeting ID: 897 8881 8610

Passcode: 201364

Please silence your cell phones. Thank you!

PLANNING COMMISSION AGENDA:

MEETING MINUTES: 1/18

Motion made to approve minutes from 1/18 by Pettack and seconded by Risner. All Ayes.

OLD BUSINESS:

1. Discussion/possible action of appointing members to positions: Motion to appoint Robinson as chair made by Risner and seconded by Pettack. Motion to appoint Risner to vice chair made by Pettack and seconded by Robinson. All Ayes.
2. Discussion/possible action of nuisance/abatement for 200 N. 11th St.: Abatement in progress and open until Tuesday. 5 vehicles and two others removed. Tabled.
3. Discussion/possible action on 600 South 11th St. Cease and Desist: No progress. Tabled.
4. Discussion/possible action of notice of violation for 231 N. 13th St.: Residences present. No progress. Given thirty days if fine is paid. Motion to keep fine and give thirty days to comply made by Robinson, seconded by Pettack. All Ayes.
5. Discussion/possible action of nuisance/violation of Montague Municipal Code 17.32 for 292 Orr St.: Close due to compliance on Jan. 27th.
6. Discussion/possible action of nuisance/violation of Montague Municipal Code 17.32 for 500 W. Webb St.: No evidence of people staying there anymore. Motion to carry on made by Pettack, seconded by Risner. All Ayes.

7. NEW BUSINESS:

1. Discussion/possible action of 250 N. 5th St. fence variance: Lee was present. Motion to approve fence variance made by Risner, seconded by Pettack. All Ayes.
2. Discussion/possible action of 300 N. 11th St. zoning request: Alfred present. Will contact city planner and see what steps are needed to carry this out. Motion to move forward made by Pettack, seconded by Risner. All Ayes.
3. Discussion/possible action of 180 E. Webb St. business license requirement: Established contact with renters and gave notice of violation. Motion to move forward with a public nuisance made by Risner, seconded by Pettack. All Ayes.

DEPARTMENT REPORTS

- Animal Control/ Code Enforcement: Verbal Report.

ADJOURN: @ 7:14 PM

Motion to adjourn meeting made by Pettack, seconded by Risner. All Ayes.