



City of Montague Regular City Council

230 S. 13th Street, Montague, CA 96064 Ph. (530) 459-3030 Fax: (530) 459-3523

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a public accessible place, 72 hours in advance of the meeting.

AMENDED

CITY OF MONTAGUE CITY COUNCIL MEETING AGENDA

OCTOBER 5, 2023

6:30 P.M.

Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- **In-person** at: **Montague City Council Chambers, 230 S. 13th St.**
- **Online** via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=STQxMG94em1CejZwbCthNmNnem1Td09>
- **Telephone** at: 1(669)444-9171, When prompted, enter **Meeting ID: 672 262 1496 Passcode: *89335983 *9 to Raise Hand *6 to unmute**

AGENDA PACKET: Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection 72 hours before each regularly scheduled meeting at the City Clerk's office at City Hall, located at 230 S. 13th Street, Montague, California, during normal business hours. Any writing that is subject to disclosure that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at the City Clerk's office during normal business hours. Materials distributed to a majority of councilmembers less than 72 hours before a meeting will be available for public inspection on the City's website at www.cityofmontagueca.com.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. CALL TO ORDER:**
- II. ROLL CALL:**
- III. PLEDGE OF ALLIGIANCE:**
- IV. PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.
- V. AGENDA APPROVAL:**
- VI. CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:
 1. Approval of City Council Meeting minutes for 9/7:
 2. Approval of Special Meeting minutes for 9/13:



VII. DEPARTMENT REPORTS:

1. Sheriff's update for September 2023
2. City Engineer's update for September 2023
3. Planning Commission's update for September 2023

VIII. NEW BUSINESS:

1. Consideration for promoting Jazmin Lehman to Maintenance Worker II:
2. Consideration of Approval of Resolution 23-05 SB1 Project List:
3. Consideration of Approval of SHN Service agreement for the Wastewater Planning Grant Project:
4. Consideration of Approval of Resolution 23-06 Authorizing City Administrator- CA DOT Street Rehabilitation:
5. Consideration of Approval of transfer from LAIF for \$220,000.00 for payment of Happy Camp Complex firefighter payroll and payment of Network One contract:
6. Consideration of Approval of Resolution 23-07 Authorizing City Administrator to sign and file for Wastewater Planning Grant Project:
7. Electing a Mayor Pro-Tempore for the Montague City Council:

COUNCIL AND STAFF REPORTS for September 2023

1. Fire Department:
2. Public Works:
3. City Administrator:
4. Animal Control/ Code Enforcement:
5. City Clerk:
6. Treasurer:
7. Library:
8. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting.

8. ADJOURN:

In compliance with the requirements of the Brown Act, notice of this meeting has been posted in a publicly accessible place, 72 hours in advance of the meeting.

Public Hearings: If you wish to challenge in court any of the matters on an agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the City at or before the hearing. Any person seeking to challenge a Planning Commission decision made as a result of a proceeding in which by law a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the Planning Commission, shall be required to commence that action 90 days following the date on which the decision becomes final as provided in Code of Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes "final."



CHALLENGING DECISIONS OF CITY ENTITIES The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of Montague is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing. If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Montague, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

The City of Montague does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disability, or any other legally protected classes in employment or provision of services. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the City Clerk 48 hours prior to the meeting at (530) 459-3030 or by notifying the Clerk at clerk@cityofmontagueca.com



AFFIDAVIT OF NOTIFICATION AND POSTING
STATE OF CALIFORNIA
COUNTY OF SISKIYOU
CITY OF MONTAGUE

I, Jessie Monday, City Clerk for the City of Montague, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Regular City Council of the City of Montague, California, was delivered and/or notice by email not less than 72 hours, before the hour of 5:30 PM on October 2, 2023 to the members of the City Council, caused the agenda to be posted at the bulletin board found at City Hall, 230 S. 13th Street, Montague CA, and a copy to be place for review at the Office of the City Clerk.

POSTED: October 2, 2023 @ 12:00 PM

CITY OF MONTAGUE CITY COUNCIL MEETING MINUTES
SEPTEMBER 7, 2023
6:30 P.M.
Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- In-person at: **Montague City Council Chambers, 230 S. 13th St.**
- Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=STQxMG94em1CejZwbCthNmNnem1Tdz09>
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SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. **CALL TO ORDER:**
- II. **ROLL CALL:** Vela, Murakami, Jackson, and Dooley are present.
- III. **PLEDGE OF ALLIGIANCE:**
- IV. **PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.
Marcus Robinson wrote a letter to complain about Sharon Trentino. The complaint was for Suzzie Clark. Just wanted to claim his mistake and clear the air.
Joan Smith-Freeman., Heidi, and Sharon Trentino from Rotary of Montague wanted to report on the Balloon Fair. 13 balloons will be coming. The rotary has gathered enough sponsors to make a little money this year.
- V. **AGENDA APPROVAL:** Adding to new business accepting the fire tax assessment as item #5. Motion to approve made by Vela, seconded by Jackson. All Ayes.
- VI. **CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:
 1. Approval of City Council Meeting minutes for 8/3: Approved

2. Approval of Special Meeting minutes for 8/28: Approved Motion made by Jackson, seconded by Dooley. All Ayes.

VII. DEPARTMENT REPORTS:

1. Sheriff's update for August 2023: Sargent Nowdeshea presenting.
2. City Engineer's update for August 2023: No Report
3. Planning Commission's update for August 2023: Robinson presenting.

VIII. NEW BUSINESS:

1. Update from Siskiyou Economic Development; Tanya Dowce, Heather Dodds, and AJ from SECD presenting. \$9,000 went to Montague Events. Filing to make Siskiyou County a filming/ marketing hub for the country. Have helped 10 different events within the City of Montague.
2. Consideration of Approval for volunteer firefighter Kenneth Legan: worked with a hand crew. Approved. Motion made by Vela, seconded by Dooley. All Ayes.
3. Consideration of Approval of Engagement Letter with Charles W. Pillion, C.P.A., in the amount not to exceed \$30,500 per year for Audit Services for Fiscal Years 2023-2027; Approved. Motion made by Dooley, seconded by Jackson. All Ayes.
4. Consideration of Approval of Resolution 23-04, Confirming Cost of Abatement (120 E. Buell Street): Approved. Motion made by Vela, seconded by Dooley. All Ayes.
5. Consideration of Accepting the Fire Tax Assessment for FY 23/24: Approved. Motion made by Jackson, seconded by Dooley. All Ayes.

6. COUNCIL AND STAFF REPORTS for August 2023

1. Fire Department: Murakami presenting.
2. Public Works: No report.
3. City Administrator: No report.
4. Animal Control/ Code Enforcement: No report.
5. City Clerk: Monday presenting.
6. Treasurer: Sick. Will be at next council meeting.
7. Library: No report.
8. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to council on any matter at a subsequent meeting. Public consensus on posting a Public Notice about the Pool Coordinator. Approved.

7. ADJOURN: @ 8:08 PM

Motion made by Jackson, seconded by Dooley. All Ayes

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Civil Procedure Section 1094.6. Please refer to Code of Civil Procedure 1094.6 to determine how to calculate when a decision becomes “final.”

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2023 Wage Table		7/1/23-6/30/24							(2% annually + 3% on the 8th year
Association Employees									every 3 years following)
Step	Administrator/Clerk	Assistant Clerk	Account Clerk	CE/AC Officer					Policy 15.1.3/Res 17.15
1	\$ 24.52	\$ 18.90	\$ 15.50	\$ 22.30					Appropriate Increases
2	\$ 25.01	\$ 19.28	\$ 15.81	\$ 22.75					1-7 yr @ 2%
3	\$ 25.51	\$ 19.66	\$ 16.13	\$ 23.20					8 yr @ 5%
4	\$ 26.02	\$ 20.06	\$ 16.45	\$ 23.66					9-10 @ 2%
5	\$ 26.54	\$ 20.46	\$ 16.78	\$ 24.14					11 yr @ 5%
6	\$ 27.07	\$ 20.87	\$ 17.11	\$ 24.62					ETC...
7	\$ 27.61	\$ 21.28	\$ 17.46	\$ 25.11					Fulltime (annual anniversary of hire date)
8	\$ 28.17	\$ 21.71	\$ 17.80	\$ 25.62					Partime & Seasonal (bi-annual anniversary of hire date)
9	\$ 28.73	\$ 22.14	\$ 18.16	\$ 26.13					
Step	Maint Supervisor	Water Plant	Maint Wkr II	Maint Wkr I					
1	\$ 33.85	\$ 18.90	\$ 16.92	\$ 15.74					
2	\$ 34.53	\$ 19.28	\$ 17.26	\$ 16.05					
3	\$ 35.22	\$ 19.66	\$ 17.60	\$ 16.38					
4	\$ 35.92	\$ 20.06	\$ 17.96	\$ 16.70					
5	\$ 36.64	\$ 20.46	\$ 18.31	\$ 17.04					
6	\$ 37.37	\$ 20.87	\$ 18.68	\$ 17.38					
7	\$ 38.12	\$ 21.28	\$ 19.05	\$ 17.73					
8	\$ 38.88	\$ 21.71	\$ 19.44	\$ 18.08					
9	\$ 39.66	\$ 22.14	\$ 19.82	\$ 18.44					
	County Contract	Seasonal	Seasonal	Seasonal					
Other Employees	Library Manager	Pool Coordinator	Fitness Instructor	Lifeguards					
	\$ 16.61	\$ 16.55	\$ 20.00	\$15.50-\$17.75					
	\$ 16.94	\$ 16.88							
	\$ 17.28	\$ 17.22							
	\$ 17.63	\$ 17.56							
	\$ 17.98	\$ 17.91							

Approved by City Council on _____ by the following vote:

RESOLUTION NO. 23-05

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$23,000 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, this is the 2023 year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate a street throughout the City this year and numerous of similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Montague, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2023-24 Road Maintenance and Rehabilitation Account revenues:

Each NEW Project Proposed MUST Include:

Project Title: 6th Street Rehabilitation Project

Project Description: Rehab 6th Street

Project Location: South 6th Street

Estimated Project Schedule: 09/23-10/23

Estimated Project Useful Life: 20 Years

PASSED AND ADOPTED by the City Council of the City of Montague, State of California this 5th day of October, 2023, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

DATED: _____, 2023

CITY OF MONTAGUE

Takeshi Murakami, Mayor

ATTEST:

Jessie Monday, City Clerk

Service Agreement

This Agreement is made this _____ day of _____, 2023, between City of Montague, California, subsequently referred to as "CLIENT," and SHN Consulting Engineers & Geologists, Inc., 350 Hartnell Avenue, Suite B, Redding, California, a California Corporation, subsequently referred to as "SHN." SHN's professional work is conducted by or under the direction of licensed engineers and geologists. The work under this contract will be under the direction of Anders Rasmussen (CA PE #C58184), located at SHN Consulting Engineers & Geologists, Inc., 803 Main Street, Suite 401, Klamath Falls, Oregon 97601. SHN may assign another appropriately licensed person to direct such work by providing reasonable notice of such to CLIENT.

1. Project

- A. By joining in this Agreement, CLIENT retains SHN to provide consulting services for the Wastewater Planning Grant Project subsequently referred to as "Project."
- B. ☐ CLIENT is aware that no work will begin until both CLIENT and SHN sign this Agreement.
☒ CLIENT is aware that work on Project has begun in good faith, and that remaining work will follow execution of this Agreement by both CLIENT and SHN. CLIENT's request to begin work prior to execution of this Agreement constitutes CLIENT's acceptance of this Agreement and all of its provisions with respect to work performed both prior to and after execution of this Agreement unless such work was performed pursuant to separate written agreement or as otherwise expressly set forth to the contrary herein.

2. Scope of Services

- A. By this Agreement, the scope of SHN's services is limited to:
 - (i) See Exhibit A
- B. SHN will not be responsible for any services not specifically listed under 2(A) above, including but not limited to:
 - (i) See Exhibit A
- C. Except as expressly provided for in Sections 3(C) and 5(B) hereof, there will be no addition or deletion to the scope of services, schedule for performance, or the fees charged for such services without the written consent of both parties. Such written consent addressing the scope of services, schedule for performance, and fees charged for such services shall be required prior to any additional work being provided except as otherwise provided for in Sections 3(C) and 5(B) hereof.

3. Work Schedule

- A. SHN will perform the services described in the scope of services, in conformance with the following schedule:
 - (i) See Exhibit A
- B. Reasonable schedule extensions will be allowed for any delay that is beyond the control of SHN. Matters beyond the control of SHN that may give rise to schedule extensions include, but are not limited to inclement weather, unanticipated Project conditions, delays in obtaining necessary third party approvals regarding the Project, illness or death of key Project personnel, and delays caused by third parties working on the Project. In the event of delay allowed for herein, the parties agree to work together in good faith to make appropriate modifications to the schedule described in Section 3(A) above. SHN shall not be liable for damages arising out of any such delay and shall not be deemed to be in breach of this agreement as a result thereof.



- C. In the event there is a change to the scope of services that is agreed to in writing by the parties, but the parties fail to agree upon a change to the above described schedule for performance of the services, a reasonable extension to the schedule will be allowed to accommodate the change to the scope of services.

4. General Conditions

The following general conditions are incorporated into and made part of this Agreement:

- A. SHN is an independent contractor and will maintain complete control of and responsibility for its employees, subconsultants, subcontractors, and agents.
- B. CLIENT will provide SHN with all available information concerning this Project, including electronic copies, as necessary. SHN shall be entitled to rely, without liability, on the accuracy and completeness of any and all information and services provided by CLIENT, CLIENT's consultants and contractors, and information from public records, without the need for independent verification.
- C. In order to complete the work, CLIENT will provide the right of entry for SHN and subcontractor personnel.
- D. While SHN will take all reasonable precautions to minimize any damage to the property, it is understood by CLIENT that in the normal course of work some damage may occur, the correction of which is not part of this Agreement unless otherwise noted. In the execution of work, SHN will take all reasonable precautions to avoid damage to surface and subsurface structures and/or utilities. CLIENT agrees to hold SHN harmless for any damages to subsurface structures and/or utilities that are not called to SHN's attention and are not currently shown on the plans furnished or otherwise identified by CLIENT.
- E. In the course of performing the Scope of Services as outlined in this Agreement, previously unknown or unidentified hazardous materials or substances may be encountered. In such event, SHN will not be considered the Owner, in control of, or responsible for said materials. SHN's sole responsibility will be to notify CLIENT of said hazardous materials and possible courses of action for CLIENT to pursue. All work on the Scope of Services outlined in this Agreement will cease until hazardous conditions have been resolved. Any additional work with regard to the hazardous material mitigation measures will be subject to negotiation of a new Agreement. CLIENT agrees to indemnify, defend, and hold SHN, its agents, employees, officers, directors, and independent contractors harmless from any liability relating to or arising from the breach of CLIENT's duties hereunder.

In addition, if cross-contamination of aquifers or other hydrous bodies were to occur in connection with the Scope of Services provided hereunder, CLIENT waives any and all claims against SHN and agrees to defend, indemnify, and hold SHN harmless from any claim or liability for injury or loss that may arise as a result of alleged cross-contamination. CLIENT further agrees to compensate SHN for any time spent or expenses incurred by SHN in defense of any such claim, in accordance with SHN's prevailing fee schedule and expense reimbursement policy.

- F. SHN will take reasonable precautions to safeguard its own employees. Except as otherwise expressly agreed to in writing by SHN, SHN will have no responsibility for any Project safety program or the safety of any entity or person other than SHN and its employees.
- G. Services performed by SHN under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily expected by members of the profession currently practicing in the same locality, under similar conditions. SHN will comply with applicable laws, rules, and regulations.
- H. No representation, express or implied, of warranty or guarantee is included or intended in this Agreement or in any report, opinion, document, or otherwise.



- I. CLIENT recognizes that subsurface conditions at various locations on the Project property may vary from those encountered at the location where borings, surveys, or explorations are made by SHN.
- J. The data, interpretations, and recommendations of SHN are based solely on the information available to SHN. SHN will be responsible for its data, interpretations, and recommendations, but will not be responsible for interpretations of the developed information made by others.
- K. Unless express provisions to the contrary are provided herein, SHN shall retain ownership and all copyrights to any plans, specifications, reports, and any other documents it creates for CLIENT, its agents, or assigns. Upon payment to SHN as set forth herein, CLIENT is merely granted a license to use such documents for the Project described herein.
- L. In such a case where CLIENT requests that SHN provide machine-readable information and data regarding PROJECT to CLIENT or CLIENT's authorized agent, SHN shall not be liable for claims, liabilities, or losses arising out of or in connection with:
 - (i) the modifications or misuse by CLIENT or third parties of such electronic data;
 - (ii) decline of accuracy of readability of electronic data due to inappropriate storage conditions or duration; or
 - (iii) any use by CLIENT or third parties of such electronic data, for additions to this project, for the completion of this project by others, for generation of record drawings, or for any other project by SHN.
- M. Drawings shall not be interpreted as being true scale documents of the proposed work. CLIENT, by acceptance of such electronic data, agrees to indemnify SHN for damages and liability resulting from the modification, use, or misuse of such electronic data, as described above.
- N. Neither CLIENT nor SHN may delegate, assign, or transfer their duties or interest in this Agreement without the written consent of the other party except as expressly allowed for herein. SHN may use third parties it engages to perform the services provided hereunder, and SHN may assign the right to collect any amounts due for work performed pursuant to this Agreement to third parties, without the consent of CLIENT having first been obtained.
- O. CLIENT shall review and approve SHN-prepared project documents conforming to the Scope of Services at each phase of the Project.
- P. Any opinion of the capital, construction, or operating costs of the facilities or operations related to the Scope of Services and prepared by SHN, represents SHN's judgment as a professional and is supplied for the general guidance of CLIENT. Because SHN has no control over the cost of labor, material, or equipment, or over the competitive bidding or market conditions, SHN does not guarantee the accuracy of such opinions as compared to contractor bids or actual costs to CLIENT.
- Q. If SHN assists CLIENT in the process of selecting other consultants, contractors, or services, CLIENT shall perform its own due diligence in making a final decision. SHN makes no warranty or guarantee on the performance of the selected consultant, contractor, or service.
- R. If CLIENT proposes and goes forward with an objectionable project decision or feature, construction activity, or operational procedure, SHN shall notify CLIENT of its objection and the reasons for the objection. If CLIENT moves forward with the objectionable action, SHN shall be held harmless from liability and negative results related to the action.
- S. SHN and CLIENT agree that any dispute arising under this Agreement and the performance thereof with an amount in controversy exceeding \$10,000.00 shall be



subject to non-binding mediation as a prerequisite to further legal proceedings. The cost of such mediation shall be borne equally by the parties. Any party making a demand for mediation shall do so in writing to the other party, and such demand shall suggest not less than five (5) licensed attorneys with offices located within Humboldt County, California, as disinterested mediators to assist with resolution of the dispute. The parties shall cooperate to arrange mediation with a mediator from such list selected by the non-demanding party to be conducted not less than 60 days after the demand having been made. Failure by a party to cooperate with the foregoing shall enable the other party to proceed to further legal proceedings without completing mediation and the party so failing shall be liable for any damages caused by such. Any pertinent statute of limitations shall be tolled pending the conduct of the above-described mediation process. This Agreement shall be governed by the laws of the State of California, and any litigation or other legal proceedings shall be conducted in the Superior Court of California. The parties agree that this Agreement was negotiated and executed in Humboldt County, California, and as such, agree that the proper venue for adjudication of any disputes arising hereunder shall be the Superior Court of California located in Humboldt County, California. SHN and CLIENT waive any right to a trial by jury.

- T. To the fullest extent permitted by law, the total liability, in the aggregate, of SHN and its agents and subconsultants, to CLIENT, and anyone claiming by, through, or under CLIENT, and to any third parties granted reliance, for any claims, losses, costs, or damages whatsoever arising out of, resulting from, or relating to the Project shall not exceed the total compensation received by SHN. CLIENT may negotiate a higher limitation of liability for an additional fee, which is necessary to compensate for the greater risk assumed by SHN.
- U. To the extent damages are covered by insurance of CLIENT, CLIENT waives all rights against the contractors, consultants, agents, and employees of SHN for damages, except such rights as CLIENT may have to the proceeds of such insurance. CLIENT shall require its contractors, subcontractors, consultants, subconsultants, agents, and such parties' employees to execute similar waivers in a form and substance that is acceptable to SHN, in its reasonable discretion. SHN may further require any insurer capable of providing coverage described herein to expressly waive subrogation of claims against SHN, but failure of any such insurer to expressly waive subrogation shall in no way create a right of subrogation inconsistent with the terms hereof.
- V. SHN and CLIENT waive all consequential damages and any similar damages in tort, including, but not limited to damages for loss of use, profits, revenue, business opportunity, or production for claims, disputes, or other matters arising out of or relating to this Agreement, regardless of whether such claim or dispute is based upon breach of contract or the negligent act, or omission of SHN or its employees, agents, subconsultants, or other legal theory. This mutual waiver shall survive termination or completion of this Agreement.
- W. SHN shall be afforded reasonable extensions of time with respect to its duty to perform the Scope of Services provided for herein during the period of any force majeure event. Force majeure events shall include but are not limited to strikes; labor troubles; lockouts; inclement weather, including but not limited to extreme heat, hail, snow, freezing temperatures, excessive rain, and excessive wind; drought; floods; blocked road access; acts of God; inability to secure necessary materials; mandated or advised shutdowns due to pandemic or other related conditions; earthquakes; mudslides or earthflows; tsunamis, seiches, utility disturbances; acts of war, terrorism, vandalism, and fire. In addition to the foregoing, CLIENT shall be responsible for any additional costs incurred by SHN in the performance of the Scope of Services provided for herein as a result of any force majeure event.
- X. Unless noted otherwise in Section 5 of this Agreement, CLIENT warrants and represents all work to be performed by SHN pursuant to this Agreement is not subject to State or Federal prevailing wages. If it is subsequently determined that work performed is subject



to prevailing wages, CLIENT shall compensate SHN 1.3 times the difference between actual wage paid and prevailing rate required, plus any penalties. CLIENT shall also indemnify, defend, and hold SHN harmless for any other liabilities arising from or related to the breach of CLIENT's representation and warranty regarding prevailing wages.

Y. This Agreement shall be terminated as follows:

- (i) Upon completion of the Scope of Services and receipt of all compensation due to SHN; or
- (ii) Upon receipt by either party from the other of ten (10) days' written notice of termination. In such event, SHN shall be compensated for all service performed prior to the termination notice date plus reasonable termination expenses, including the cost of completing analysis, records, and reports necessary to document job status at the time of termination.

5. Fee

A. SHN will be compensated for these services on a time and expenses basis. Fees are estimated as **Eight Hundred Seventy Thousand dollars (\$870,000)** with breakdown by task as shown on Exhibit A.

☒ Fees include Prevailing Wage Rates (drilling subcontractor and applicable job classifications only).

☐ Fees DO NOT include Prevailing Wage Rates.

B. If Project requirements indicate that the scope of services covered by this Agreement should be revised, an additional Service Agreement or a written addendum to this Agreement will be entered into to cover the revised scope and fee. In the event a change to the scope of services is agreed to in writing as provided for herein, but the parties fail to agree in writing to a revised method or figure for fees concerning the changed scope of services, the fees for the changed scope of services shall be determined on the basis of time and expense in accordance with SHN's current schedule of fees.

C. SHN will submit monthly progress invoices to CLIENT and the final bill upon completion of the services. CLIENT shall notify SHN within two (2) weeks of receipt of invoice of any dispute with the invoice. CLIENT and SHN will act in good faith to resolve any disputed items promptly. Payment on invoice amounts is due upon receipt of invoice by CLIENT and is past due fifteen (15) days from the date of the invoice. Thereafter, SHN will charge, and CLIENT agrees to pay, a finance charge of 1.5% per month on the outstanding balance. At SHN's discretion, this Agreement may be terminated without penalty or liability to SHN for CLIENT failure to make timely payment for outstanding invoices. The retainer will be held until Project completion and will be applied to the final invoice.



In Witness Whereof, the parties have executed this Agreement the day and year first set forth.

SHN Consulting Engineers & Geologists, Inc.

Address: 350 Hartnell Ave, Suite B
Redding, CA 96002

CLIENT:

City of Montague

Address: PO Box 428
Montague, CA 96604

By: Bruce Grove Jr.

By: _____

Title: Regional Principal

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

License #: N/A



Exhibit A

City of Montague Wastewater Planning Project

Scope of Work

For

City of Montague, California

By

SHN Consulting Engineers & Geologists, Inc.

Project Understanding

The City of Montague ("City") has received funding through a Wastewater Planning Grant from the State Water Resources Control Board (SWRCB), Division of Financial Assistance (DFA), under SWRCB Agreement No. D2201030. The City has retained SHN Consulting Engineers & Geologists, Inc. (SHN) to perform the tasks under this grant. SHN's scope of work and associated fee and schedule is provided in the following sections. A table summarizing how the SHN and DFA tasks compare is presented in the fee section.

Study Plan Scope

Task 101 Project Administration

Description

This task covers various project administration and project management efforts, including the following:

- **Subtask 010:** Prepare and submit a complete CWSRF Planning Application
- Project management and administration
- Coordination of meetings
- In person visits with City staff
- Attendance at City Council meetings as requested.
- Monitor project budget and schedule
- Prepare and submit progress reports

Assumptions

The City will be responsible for preparing and submitting reimbursement requests to DFA.

Deliverables:

- Project meeting agendas and notes, as appropriate
- Monthly invoices and descriptions of work
- Quarterly reports for use in reimbursement requests for DFA

Task 102 Sanitary Sewer Evaluation Study (SSES)

Description

The City has previously investigated and improved most of the collection system within the service area. These improvements have decreased inflow and infiltration (I/I) in the areas where the improvements have been made. However, a portion of the City still needs to be investigated for I/I potential with recommendations for improvements if needed. A Sanitary Sewer Evaluation Study (SSES) will be conducted in the area of the City not previously investigated or improved.

The evaluation would entail reviewing flow records at the WWTP after the most recent I/I reduction projects were constructed. This would provide insight into the magnitude of the I/I problem in the unevaluated portion of the collection system. Video will be taken of the collection system in the study area if the most recent videos are too old. The video footage would be reviewed for condition assessment, presence of tree roots and other indicators of I/I. Inspections of all manholes in the study area would be conducted to evaluate I/I potential. Additional flow monitoring within the collection system is not anticipated because it is assumed that sufficient information can be determined from flow data at the WWTP and video footage.

The SSES will include recommendations for improvements to reduce I/I.

Assumptions

SHN will not be responsible for performing CCTV video of the collection system.

Deliverables

- Draft and Final Sanitary Sewer Evaluation Study

Task 102 Groundwater Study

Description

Based on the concern regarding potential hydraulic connectivity between the existing wastewater treatment ponds and the Oregon Slu, a groundwater study will be conducted. The study will consist of installation of three to four monitoring wells in upgradient and downgradient locations around the ponds, with the downgradient wells being located between the treatment ponds and the Oregon Slu.

Specific well locations, drilling methods, and constituents for sampling will be proposed in a Monitoring Well Work Plan, which will be prepared by SHN and submitted to the North Coast Regional Water Quality Control Board (NCRWQCB) for review and approval prior to well installation. Constituents likely to be sampled include pH, dissolved oxygen, BOD, TSS, total Kjeldahl nitrogen, nitrate+nitrite, total nitrogen, and *E. coli* bacteria. Samples will be analyzed in a certified analytical laboratory.

After installation and development of the monitoring wells, samples of the groundwater in each well will be taken and analyzed for the constituents defined in the Work Plan. Samples will be taken on a quarterly basis for a minimum of one year and reported to the NCRWQCB along with a brief analysis report.

Additional quarterly sampling in the Oregon Slu upstream and downstream of the treatment ponds will be performed and included in the reporting. Constituents likely to be sampled include dissolved oxygen, BOD, total Kjeldahl nitrogen, nitrate+nitrite, total nitrogen, and *E. coli* bacteria.

Analysis of the sampling will determine if there is a potential influence either on groundwater or the Oregon Slu, or both, from the treatment ponds.

Assumptions

SHN will not be responsible for taking water samples.

Deliverables

- Monitoring Well Work Plan
- Quarterly sampling analytical results and associated reporting

Task 104 Preliminary Engineering Report

Description

SHN will prepare a Preliminary Engineering Report (PER) that follows guidelines from the California State Water Resources Control Board (SWRCB) Clean Water State Revolving Fund (CWSRF). The PER will include an assessment of the existing unit processes at the WWTP, identification of deficiencies, alternatives to address the deficiencies, analyses of the alternatives, and recommended solutions, along with anticipated project costs.

The specific main unit processes to be evaluated in the following:

- Headworks
- Treatment Ponds (four total)
- Aeration system (ponds 1 and 2)
- Effluent pump station
- Effluent storage reservoir (not owned by the City, but is part of the recycled water system which will be addressed in the Title 22 Report)

The system evaluation will identify deficiencies affecting the treatment process and operations. Known deficiencies include the following:

- Short circuiting flow in the ponds
- Excessive algae growth
- Inadequate BOD treatment
- Potential seepage to Oregon Slu (to be identified in Task 2)
- Lack of backup power

Potential solutions to address the deficiencies include, but are not limited to, the following:

- Addition of pond curtains or diffuser headers to reduce short circuiting
- Improved aeration/circulation
- Use of ultrasonic device to remove algae
- Addition of ponds to accommodate additional treatment needs to address septage
- Addition of standby generator.

Additionally, the PER will include evaluation and feasibility of a septage receiving station, based on an improved treatment plant. Also to be included is an evaluation of the existing and proposed processes with respect to implementation of water and energy conservation efforts.

For each deficiency, up to three alternatives will be selected for detailed analysis and comparison. The draft documents will be submitted to the NCWRQCB for technical review.

Assumptions

SHN will address up to two rounds of comments from the NCRWQCB.

Deliverables:

- Draft Preliminary Engineering Report (PDF)
- Final Preliminary Engineering Report (PDF)

Task 105 Title 22 Report

Description

The City's treated effluent is pumped to a privately-owned reservoir on an adjacent parcel of land. From there, the landowner pumps the water from the storage pond to a series of canals and uses overland flood irrigation methods to water pasture areas. Tailwater is captured and returned to the pond. This system of beneficially using the effluent has apparently been in place prior to Title 22 requirements, and, therefore, the NCRWQCB does not have a current Title 22 Engineering Report on file.

Under this task, SHN will prepare a Title 22 Engineering Report that meets the requirements of CCR Title 22, Article 7, Section 60323, which specifies that the report contain the following:

- Description of the design of the reclamation system
- Means for compliance with the regulations
- Any other features specified by the regulatory agency
- Contingency plan which will assure that no untreated or inadequately treated wastewater will be delivered to the use area

The Title 22 Engineering Report will also include an antidegradation analysis as an appendix. At the start of this task, the City, SHN, the NCRWQCB, and DFA will meet to discuss what other features are required in the report, as well as the level of detail required for the antidegradation analysis.

The draft documents will be submitted to the NCRWQCB and the Division of Drinking Water (DDW) for technical review and approval. The City's consultant will perform up to two rounds of revisions to the draft document before finalizing.

The budget for this task will include fees from DDW for review of the Title 22 Engineering Report.

Assumptions

SHN will address up to two rounds of comments from the NCRWQCB.

Deliverables:

- Draft Title 22 Engineering Report and Antidegradation Analysis
- Final Title 22 Engineering Report and Antidegradation Analysis

Task 106 Environmental Documentation

Description

SHN will prepare the environmental documents listed below to meet requirements of State Revolving Fund (SRF) construction funding application. It is assumed that an Initial Study/Mitigated Negative Declaration (IS/MND) will be required.

- California Environmental Quality Act (CEQA):
 - Draft IS/MND
 - Final IS/MND



- Comments and responses
- Mitigation Monitoring and Reporting Plan/Program (MMRP)
- Resolution/minutes adopting the MND and approving the project
- Notice of Determination (NOD) filed with the State Clearinghouse and the County Clerk
- Federal Cross-Cutters
- Analysis of Environmental Alternatives

SHN will prepare CEQA documents in accordance with the CEQA requirements that are current at the time of document preparation. The Federal Cross-Cutters will address the steps taken to meet the federal cross-cutting environmental regulations identified in the SWRCB-DFA SRF Construction Financial Assistance Application instructions

(https://www.waterboards.ca.gov/water_issues/programs/grants_loans/srf/docs/forms/application_environmental_package.pdf).

An Analysis of Environmental Alternatives is required by EPA for all SRF-funded projects. SHN will prepare an analysis of environmental alternatives for construction projects that will be covered under a Negative Declaration (ND), Mitigated Negative Declaration (MND) or Environmental Impact Report. Analysis of environmental alternatives shall discuss the following and be included in the ND, MND or EIR for public review and comment:

- A “no project/no action” alternative.
- Comparative analysis among the alternatives that includes discussions of beneficial and adverse impacts on the existing environmental, future environmental, and individual sensitive environmental issues associated with the project.
- Analysis of direct, indirect, and cumulative impacts on sensitive environmental resources, if applicable.
- Appropriate mitigation measures to mitigate adverse impacts, if appropriate.
- Discussion of the rationale for selection of the chosen alternative for the project.

Assumptions

SHN will address up to two rounds of comments from the CVRWQCB.

Deliverables:

- Draft IS/MND
- Final IS/MND
- Comments and responses
- Mitigation Monitoring and Reporting Plan/Program (MMRP)
- Resolution/minutes adopting the MND and approving the project
- Notice of Determination (NOD) filed with the State Clearinghouse and the County Clerk
- Federal Cross-Cutters
- Analysis of Environmental Alternatives

Task 107 Engineering Design

Description

Under this task, SHN will prepare 100% stamped plans and technical specifications for the preferred alternative that is defined in the final PER and approved by the NCRWQCB. The scope of this task will be refined after the preferred alternative has been defined and approved. Depending on the preferred alternative, additional field survey and geotechnical investigations may be required. Plans will be submitted at the 30%, 60%, 90%, and 100% levels.



Assumptions

The submitted sets will not include front end construction bidding and contract documents, typically denoted as Division 0 documents. These will be completed once construction funding is obtained and the plans are ready to be put out to bid.

Deliverables:

- 30% Conceptual Plans
- 60% Plans, Technical Specifications (Table of Contents only), and Opinion of Probable Construction Cost
- 90% Plans, Technical Specifications, and Opinion of Probable Construction Cost
- 100% Stamped Plans, Technical Specifications, and Opinion of Probable Construction Cost.

Task 108 Project Permitting

Description

Under this task, SHN will investigate required permitting and will prepare draft permit applications for permits that will be required for project construction. Some potential project permits may require application during the design process to allow for processing and approval time. For these permits, SHN will complete and submit the applications on behalf of the City.

Assumptions

SHN will not be responsible for permit fees associated with submitted applications.

Deliverables:

- List of required permits with draft application forms or documents.
- Submitted applications, if applicable.

Task 109 Report of Waste Discharge

Description

SHN will prepare a Report of Waste Discharge (ROWD), as required by California Water Code Section 13260 every time there is a change to a Publicly Owned Treatment Works (POTW). The ROWD consists of Form 200 and a complete characterization of the discharge as described below.

The discharge characterization includes, but is not limited to, design and actual flows, a list of constituents and the discharge concentration of each constituent, a list of other appropriate waste discharge characteristics, a description and schematic drawing of all treatment processes, a description of any Best Management Practices (BMPs) used, a description of disposal methods, and a site map. Exact requirements for supporting documentation is at the discretion of the NCRWQCB.

After submission of Form 200 and the Discharge Characterization to the NCRWQCB, the NCRWQCB will inform the City within 30 days whether the application is complete and what, if any, additional information is required.

Assumptions

SHN will address up to two rounds of comments from the CVRWQCB.

Deliverables:

- Form 200, Report of Waste Discharge, and required associated documentation.



Task 110 Construction Funding Application

Description

SHN will assist the City to prepare and submit a Construction Funding Application under the SWRCB CWSRF funding program. SHN will prepare a Fiscal Sustainability Plan (FSP) as is required for all CWSRF recipients under the Clean Water Act section 603(d)(1)(E)(i). The FSP is required to include the following items:

- Inventory of critical assets that are a part of the treatment works;
- Evaluation of the condition and performance of inventoried assets or asset groupings;
- Certification that the City has evaluated and will be implementing water and energy conservation efforts as part of the plan;
- Plan for maintaining, repairing, and, as necessary, replacing the treatment works and a plan for funding such activities.

The funding application can be submitted once the PER and CEQA are completed.

Deliverables:

- Draft and Final Fiscal Sustainability Plan
- Completed Certification for Fiscal Sustainability Plan
- Construction Funding Application

Schedule

The schedule will conform to the schedule presented in the DFA Agreement. A detailed schedule will be updated on a quarterly basis.

Fee

SHN proposes to perform the tasks on a time and material basis for a not-to-exceed amount of **\$870,000**. Estimated fee breakdown by task is presented in Table 1 below. How the SHN tasks correlate with DFA tasks is also presented. SHN reserves the right to adjust budget amounts within individual line items while keeping the total unchanged.

Table 1 **Estimated Fee Breakdown and SHN-DFA Task Correlation**
City of Montague Wastewater Planning Grant

DFA Task Number	DFA Task Description	SHN Task Number	SHN Task Description	DFA Budget ¹	Estimated SHN Fee Breakdown
1	Project Administration	101	Project Administration	\$40,000	\$32,482.50 ^a
		010	Planning Grant Application		\$7,517.50 ^a
2	Sanitary Sewer Evaluation Study	102	Sanitary Sewer Evaluation Study (SSES)	\$90,000	\$90,000
3	Groundwater Study	103	Groundwater Study	\$110,000	\$110,000
4	Preliminary Engineering Report	104	Preliminary Engineering Report (PER)	\$160,000	\$160,000
5	Title 22 Engineering Report	105	Title 22 Engineering Report	\$70,000	\$70,000
6	Environmental Documents	106	Environmental Documents (CEQA)	\$100,000	\$100,000
7	Engineering Design	107	Engineering Design	\$200,000	\$200,000 ^b
8	Project Permitting	108	Project Permitting	\$5,000	\$5,000
9	Report of Waste Discharge	109	Report of Waste Discharge (ROWD)	\$50,000	\$50,000
10	CWSRF Construction Application	110	Construction Application	\$45,000	\$45,000
			Total	\$870,000	\$870,000

^aPlanning Grant Application was work performed in excess of a previous contract with RCAC for planning grant application assistance and which DFA agreed to reimburse. The amount has been billed separately from the Project Administration task but will be part of the grant amount under DFA Task 1, Project Administration. SHN's fee for SHN Task 101 is the remainder of the total \$40,000 budget under DFA Task 1.

^bFee for design will be evaluated once the preferred alternative is identified and design effort is more refined. Additional fee may be needed, at which time SHN will assist the City to request additional funding.

RESOLUTION NO. 23-06

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTAGUE
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ALL PROGRAM
SUPPLEMENTAL AGREEMENTS AND RELATED DOCUMENTS TO STATE OF
CALIFORNIA DEPARTMENT OF TRANSPORTATION LOCAL MASTER
AGREEMENT NO. 000180 FOR ALL STREET REHABILITATION PROJECTS
WITHIN THE CITY OF MONTAGUE.**

Whereas, on December 28th, 1999, the City Council of the City of Montague by resolution, enters into a Master State-Local Agreement No. 000180 covering Federal-aid and or State Highway Programs. This agreement sets forth responsibilities of the respective parties with regards to programming, funding, constructing, and maintaining Federal and or State Highway projects. It further provides that the Master Agreement will be periodically supplemented as Federal and or State Highway projects were identified and programmed for construction; and

Whereas, executing these Supplemental Agreements does not commit the City of Montague to any expenditure of funds. Approval of the supplemental Agreements and related documents, is an administrative act, on behalf of the City of Montague, part to satisfy Federal and or State requirements, to allow the City of Montague to claim Federal and or State reimbursement on Federal-aid or State Highways Projects; and

Whereas, under current procedures, each time a project is processed for Federal-aid or State funding, the City of Montague enters into a Supplemental Agreement with the State, and by authorizing the City Administrator to sign said Agreements along with any related documents, pertaining to Federal and or State Funded Projects, will eliminate unnecessary processing time and reduce the number of items the City Council must review and consider.

Now, therefore, be it resolved, that to simplify and or eliminate unnecessary and costly procedural requirements in connection with the administration of the Federal and or State programs, and the ongoing effort of the City Council of the City of Montague to increase efficiency, the approval of these agreements and other related documents is hereby delegated to the City Administrator.

For the purpose of this agreement, the authorized City Council of the City of Montague passed and adopted on the 5th of October, 2023 by the following vote:

Ayes
Noes
Abstain
Absent

ATTEST:

CITY OF MONTAGUE

JESSIE MONDAY, CITY CLERK

TAKESHI MURAKAMI, MAYOR

RESOLUTION NUMBER 23-07
A RESOLUTION BY THE GOVERNING BODY OF THE CITY OF MONTAGUE
AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A
FUNDING AGREEMENT AND DESIGNATING AUTHORITY
TO SIGN A FUNDING AGREEMENT AND RELATED DOCUMENTS
FOR FUNDING UNDER THE WASTEWATER PLANNING GRANT PROJECT

WHEREAS, on or about October 5th, 2020, the City of Montague was identified by the California Department of Public Health (herein referred to as the "State"); and

WHEREAS, the City of Montague authorized David Dunn, Montague City Administrator (herein referred to as "City Administrator") to request funding on the City of Montague's behalf and City Administrator requested funding, on behalf of the City of Montague, from the State for a grant in the amount of \$ 870,000 under the Wastewater Planning Grant Project Program (hereinafter referred to as the "Sewer Grant Project"); and

WHEREAS, on August 29, 2023, a funding agreement was issued by the State to the City of Montague for funding through the Wastewater Planning Grant Project for project number C-06-8233-110, (hereinafter referred to as the "Project") in the amount of \$870,000.00 (herein referred to as "Grant Funding"); and

WHEREAS, The City of Montague acknowledges and confirms that the total Project cost is estimated to be \$870,000 , of which \$870,000 Grant Funding through the Wastewater Planning Grant and \$0.00 is to be funded by the City of Montague ("Supplier's Cost"); and

WHEREAS, prior to the State executing said Funding Agreement, the City of Montague is required to adopt a resolution authorizing the Project and designating a person or persons to sign the funding agreement and any amendments, designating a person or persons to approve claims for reimbursement, designating a person or persons to sign the Budget and Expenditure Summary, designating a person or persons to certify to State that the Project is complete, and designating a person to sign the Final Release form.

NOW THEREFORE BE IT RESOLVED AND ORDERED, that the City of Montague is hereby authorized to carry out the Project, enter into a Funding Agreement with the State, accept and expend Wastewater Planning Grant funds for the Project; and

BE IT FURTHER RESOLVED AND ORDERED, the City of Montague has no funds available for the Project in excess of the Supplier's cost prior to State's disbursement of Grant Funding.

BE IT FURTHER RESOLVED AND ORDERED, that City Administrator is hereby authorized and designated to sign the Wastewater Planning Grant funding agreement for the Project and any amendments thereto; and

BE IT FURTHER RESOLVED AND ORDERED, the authority granted hereunder shall be deemed retroactive. All acts authorized hereunder and performed prior to the date

of this Resolution are hereby ratified and affirmed. State is authorized to rely upon this Resolution until written notice to the contrary, executed by each of the undersigned, is received by State. State shall be entitled to act in reliance upon the matters contained herein, notwithstanding anything to the contrary contained in the formation or governance documents of the City of Montague or in any other document.

BE IT FURTHER RESOLVED AND ORDERED, any and all actions, whether previously or subsequently taken by the City of Montague, which are consistent with the intent and purposes of the foregoing resolutions, shall be, and hereby are, in all respects, ratified, approved and confirmed.

IT IS HEREBY CERTIFIED that the foregoing Resolution No. 23-07 was duly introduced and adopted by the Montague City Council at a special meeting held on the 5th of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Jessie Monday
City Clerk, City of Montague

Takeshi Murakami
Mayor, City of Montague

Public Works Department

10/5/2023

The USFS moved out of the industrial park on 9/21/2023. They were great to work with.

We have been mowing and patching roads.

I had to do a formal write up on one of the public works employees for excessive tardiness. I also gave said employee a 3 month review and gave them till October 16th to fix his bad work habits or he will be terminated.

We have been working on the airport for the balloon fair.

Water/Sewer

Water is doing good.

Sewer is doing good; We got our planning grant for the sewer ponds. We will be doing studies for the next year to determine the best ways to treat our sewage and what upgrades we need to do.

City Administrator

10/5/2023

I am learning a lot every day. I still have a lot to learn.

I have been working on the grant for sewer plant upgrade. We got approval for the grant.

I have also approved payroll and AP checks. Approved time off requests and overtime.

I have also been handling the day-to-day issues that have been coming up.

I rented out the industrial park to the USFS. They should be gone before the end of the month.

We had ethics training on September 20, 2023 with the attorney.

We have a public works employee that is not working out. He has been written up for excessive tardiness and not completing tasks and being very hard on equipment. He was told if he didn't fix these problems by October 16th his employment with the city will be terminated. He is still on probation.

Sept 2023 Summary

Animal Control

Dogs @ Large	
Calls	3
Seen	3
Caught	3
RTO	2
Impounded	1
Notices Given	
New Residents	2
Licensing	56
Dog @ large	1
Welfare Check	
Goats	1
Dogs	1
Deer	
Dead pick up	3
CDFW	1
Out of Area	
Lost Dog	2
Office	1
Home	4
Street	4
2022-2023 Licensing	429
2023-2024	362
New	50
Renewal	312
<u>Budget</u>	
Dog food	\$26.55

Code Enforcement

Contacts	
Home	2
Office	1
Street	5
Notices Given	
Fire Harzard	1
Verbal Complaints	
Weeds	2
Street Safety	2
Red Tags	
Vehicles	3
Salvage Slips Written	5
Inquiries	
Questions on Zoning Hearing	2
Abatements Ongoing	
200 N 11th St	
Court date 2/23/23	
Completed 3/21/23.	
Received lawsuit 3/30/23.	
Notice of Insufficiency 4/26/23	
Request to Dismiss 9/7/23	
120 E Buell	
Public Hearing 4/6/23	
Awaiting attorney to file lien	
231 N 13th St	
Notice	
Citation	
Notice not progressing	7/26/23
2nd Citation	8/22/23

Budget

September City Clerk Report

Completed

- Bank transfers are complete
- AP's
- Payroll
- Hired a new Account Clerk, Annie
- Posted Pool Press Release
- Collected vendor forms for the Balloon Fair
- Completed daily-use business licenses for food vendors

Working On

- Training new account clerk
- CDBG audit
- 6th Street Project Grant
- Moving over to Right Click Services/OIT Phone Services
- Cleaning out storage room

Annie, our new account clerk started on the 14th. She is doing wonderful so far. She was thrown in at a very busy time and picked up quickly. I am leaving 9/21-9/25 so the office will be closed. We had our ethics training for staff on September 20th and council ethics training on October 2nd.

Things to remember in October:

Ethics Training- October 2nd

Lola Dinner- October 11th

SCORE Meeting- October 26th-27th

REVENUE/EXPENDITURE REPORT

Page: 1
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 100 GENERAL							
360.010 PROPERTY TAX	165,000.00	165,000.00	8,276.00	0.00	0.00	156,724.00	5.0
360.011 PROPERTY TAXES PRIOR	2,000.00	2,000.00	4,668.34	0.00	0.00	-2,668.34	233.4
360.012 INT, PENALTIES, DELQ TAX	500.00	500.00	600.69	0.00	0.00	-100.69	120.1
360.013 VLF Net	141,000.00	141,000.00	0.00	0.00	0.00	141,000.00	0.0
360.100 HOMEOWNERS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
360.150 DOC TRANSFER TAX	4,800.00	4,800.00	650.36	0.00	0.00	4,149.64	13.5
360.200 VEHICLE CODE FEES & FINES	300.00	300.00	47.41	0.00	0.00	252.59	15.8
360.300 BOOKING FEES	200.00	200.00	0.01	0.00	0.00	199.99	0.0
364.010 SALES AND USE TAX-BOE	98,800.00	98,800.00	23,697.85	0.00	0.00	75,102.15	24.0
364.012 ARP ACT 2021	151,000.00	151,000.00	0.00	0.00	0.00	151,000.00	0.0
394.000 FRANCHISE PPL	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.0
395.000 FRANCHISE YREKA TRANSFER	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
396.000 FRANCHISE CABLE	2,000.00	2,000.00	365.22	0.00	0.00	1,634.78	18.3
416.000 PERMITS	3,000.00	3,000.00	439.00	0.00	0.00	2,561.00	14.6
417.000 BUSINESS LICENSE	2,500.00	2,500.00	226.00	0.00	0.00	2,274.00	9.0
417.001 BUSINESS LICENSE FEES	300.00	300.00	69.00	0.00	0.00	231.00	23.0
432.000 RENT & LEASES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
436.000 INTEREST INVESTMENT EARNINGS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
441.000 CONGESTION RELIEF	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
502.000 PARKS & REC INCOME	4,500.00	4,500.00	1,052.15	0.00	0.00	3,447.85	23.4
560.100 FITNESS PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
635.000 EVENT INSURANCE	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
640.400 COMMUNITY HALL - RENT	10,000.00	10,000.00	1,356.00	0.00	0.00	8,644.00	13.6
643.000 RECYCLE - Yreka Transfer	1,000.00	1,000.00	218.60	0.00	0.00	781.40	21.9
643.100 CAL RECYCLE GRANT - Restricted	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
644.000 MISCELLANEOUS REVENUE	0.00	0.00	162.58	0.00	0.00	-162.58	0.0
GENERAL	618,300.00	618,300.00	41,829.21	0.00	0.00	576,470.79	6.8
Revenues	618,300.00	618,300.00	41,829.21	0.00	0.00	576,470.79	6.8
Expenditures							
Dept: 201 GRANT MONIES							
800.000 ADVERTISING & PRINTING	0.00	0.00	129.00	0.00	0.00	-129.00	0.0
GRANT MONIES	0.00	0.00	129.00	0.00	0.00	-129.00	0.0
Dept: 700 CITY COUNCIL/TREASURER							
702.000 SALARIES	12,500.00	12,500.00	2,889.00	963.00	0.00	9,611.00	23.1
722.000 TRAVEL	300.00	300.00	0.00	0.00	0.00	300.00	0.0
800.000 ADVERTISING & PRINTING	200.00	200.00	0.00	0.00	0.00	200.00	0.0
CITY COUNCIL/TREASURER	13,000.00	13,000.00	2,889.00	963.00	0.00	10,111.00	22.2
Dept: 701 CITY CLERK/ADMINISTRATOR							
702.000 SALARIES	105,800.00	105,800.00	5,860.95	2,125.74	0.00	99,939.05	5.5
714.000 PERS-Retirement	5,000.00	5,000.00	311.98	120.21	0.00	4,688.02	6.2
716.000 HEALTH INSURANCE	10,000.00	10,000.00	904.90	303.92	0.00	9,095.10	9.0
718.000 INSURANCE WC	4,000.00	4,000.00	593.65	0.00	0.00	3,406.35	14.8
722.000 TRAVEL	300.00	300.00	0.65	0.00	0.00	299.35	0.2
728.000 EDUCATION & TRAINING	1,000.00	1,000.00	46.00	0.00	0.00	954.00	4.6
754.000 PROFESSIONAL	5,000.00	5,000.00	1,250.01	416.67	0.00	3,749.99	25.0
772.000 REPAIR & MAINT. EQUIPMENT	500.00	500.00	16.30	0.00	0.00	483.70	3.3
800.000 ADVERTISING & PRINTING	200.00	200.00	102.00	0.00	0.00	98.00	51.0
806.000 EQUIPMENT- OFFICE	7,000.00	7,000.00	1,590.63	0.00	0.00	5,409.37	22.7
814.000 POSTAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
820.000 UTILITIES	10,000.00	10,000.00	2,297.49	0.00	0.00	7,702.51	23.0
820.100 HEATING FUEL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
826.000 TELEPHONE / INTERNET / WIRELES	4,000.00	4,000.00	327.92	0.00	0.00	3,672.08	8.2
848.000 COMPUTER / SOFTWARE / SUPPORT	14,500.00	14,500.00	9,336.33	152.18	0.00	5,163.67	64.4
852.000 OFFICE SUPPLIES	5,000.00	5,000.00	381.30	0.00	0.00	4,618.70	7.6
863.000 DUES & SUBSCRIPTIONS	6,000.00	6,000.00	36.07	0.00	0.00	5,963.93	0.6

REVENUE/EXPENDITURE REPORT

Page: 2
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 701 CITY CLERK/ADMINISTRATOR							
867.000 BANK CHARGES	300.00	300.00	0.00	0.00	0.00	300.00	0.0
CITY CLERK/ADMINISTRATOR	182,600.00	182,600.00	23,056.18	3,118.72	0.00	159,543.82	12.6
Dept: 702 AUDIT DEPT							
746.003 CONTRACT LABOR / AUDITOR	40,000.00	40,000.00	10,300.00	0.00	0.00	29,700.00	25.8
AUDIT DEPT	40,000.00	40,000.00	10,300.00	0.00	0.00	29,700.00	25.8
Dept: 703 CITY ATTORNEY							
746.001 CONTRACT LABOR ATTORNEY	20,000.00	20,000.00	2,027.45	0.00	0.00	17,972.55	10.1
CITY ATTORNEY	20,000.00	20,000.00	2,027.45	0.00	0.00	17,972.55	10.1
Dept: 705 INSURANCE							
733.000 INSURANCE CRIME	1,200.00	1,200.00	1,213.00	0.00	0.00	-13.00	101.1
734.000 INSURANCE LIABILITY	36,600.00	36,600.00	41,122.52	0.00	0.00	-4,522.52	112.4
743.000 PROPERTY INSURANCE	35,900.00	35,900.00	72,896.01	0.00	0.00	-36,996.01	203.1
INSURANCE	73,700.00	73,700.00	115,231.53	0.00	0.00	-41,531.53	156.4
Dept: 709 CDBG/EDBG CITY PORTION							
702.000 SALARIES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
714.000 PERS-Retirement	500.00	500.00	0.00	0.00	0.00	500.00	0.0
716.000 HEALTH INSURANCE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
CDBG/EDBG CITY PORTION	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
Dept: 710 BUILDINGS & GROUNDS							
702.000 SALARIES	38,700.00	38,700.00	11,700.30	4,502.87	0.00	26,999.70	30.2
714.000 PERS-Retirement	8,000.00	8,000.00	1,476.46	307.80	0.00	6,523.54	18.5
716.000 HEALTH INSURANCE	18,000.00	18,000.00	3,728.39	1,231.24	0.00	14,271.61	20.7
718.000 INSURANCE WC	4,500.00	4,500.00	989.42	0.00	0.00	3,510.58	22.0
755.000 FUEL	2,000.00	2,000.00	389.27	0.00	0.00	1,610.73	19.5
770.000 REPAIR AND MAINT BLDGS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
772.000 REPAIR & MAINT. EQUIPMENT	2,000.00	2,000.00	316.48	66.21	0.00	1,683.52	15.8
774.000 MAINT GROUNDS	5,000.00	5,000.00	70.03	70.03	0.00	4,929.97	1.4
780.000 MAINT VEHICLES	1,200.00	1,200.00	165.59	9.68	0.00	1,034.41	13.8
820.000 UTILITIES	5,000.00	5,000.00	668.30	0.00	0.00	4,331.70	13.4
847.000 SECURITY CAMERAS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
855.000 FIRE EXTINGUISHERS	800.00	800.00	0.00	0.00	0.00	800.00	0.0
857.000 JANITORIAL	2,000.00	2,000.00	476.59	86.08	0.00	1,523.41	23.8
858.000 SHOP SUPPLIES	300.00	300.00	100.11	0.00	0.00	199.89	33.4
BUILDINGS & GROUNDS	91,000.00	91,000.00	20,080.94	6,273.91	0.00	70,919.06	22.1
Dept: 711 PARKS & RECREATION							
803.000 FOOD PURCHASES	500.00	500.00	0.00	0.00	0.00	500.00	0.0
807.000 CITY SPONSORED EVENTS	1,200.00	1,200.00	240.00	0.00	0.00	960.00	20.0
820.000 UTILITIES	7,500.00	7,500.00	1,452.90	0.00	0.00	6,047.10	19.4
822.000 RENTALS & LEASES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
PARKS & RECREATION	10,200.00	10,200.00	1,692.90	0.00	0.00	8,507.10	16.6
Dept: 720 PLANNING COMMISSION							
746.002 CONTRACT LABOR PLANNER	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
746.004 CONTRACT LABOR / ENGINEER	7,000.00	7,000.00	1,000.00	1,000.00	0.00	6,000.00	14.3
PLANNING COMMISSION	12,000.00	12,000.00	1,000.00	1,000.00	0.00	11,000.00	8.3
Dept: 775 COMMUNITY HALL							
745.000 EVENT INSURANCE - ALLIANT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
770.000 REPAIR AND MAINT BLDGS	2,500.00	2,500.00	4.77	4.77	0.00	2,495.23	0.2
820.000 UTILITIES	8,000.00	8,000.00	912.52	0.00	0.00	7,087.48	11.4
847.000 SECURITY CAMERAS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
COMMUNITY HALL	13,500.00	13,500.00	917.29	4.77	0.00	12,582.71	6.8

REVENUE/EXPENDITURE REPORT

Page: 3

10/2/2023

11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 780 LIBRARY							
702.000 SALARIES	13,500.00	13,500.00	2,311.05	770.35	0.00	11,188.95	17.1
820.100 HEATING FUEL	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
832.400 FINGERPRINTING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
LIBRARY	16,500.00	16,500.00	2,311.05	770.35	0.00	14,188.95	14.0
Expenditures	481,000.00	481,000.00	179,635.34	12,130.75	0.00	301,364.66	37.3
Net Effect for GENERAL FUND	137,300.00	137,300.00	-137,806.13	-12,130.75	0.00	275,106.13	-100.4
Change in Fund Balance:			-137,806.13				

REVENUE/EXPENDITURE REPORT

Page: 4

10/2/2023

11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 105 - CE/AC OFFICER							
Revenues							
Dept: 100 GENERAL							
408.000 IMPOUND & PICK UP FEES ANIMAL	600.00	600.00	0.00	0.00	0.00	600.00	0.0
409.000 CITATIONS/PENALTIES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
410.000 ANIMAL LICENSES	5,000.00	5,000.00	3,092.50	47.50	0.00	1,907.50	61.9
412.000 KENNEL BOARDING FEES	100.00	100.00	0.00	0.00	0.00	100.00	0.0
GENERAL	5,800.00	5,800.00	3,092.50	47.50	0.00	2,707.50	53.3
Revenues	5,800.00	5,800.00	3,092.50	47.50	0.00	2,707.50	53.3
Expenditures							
Dept: 105 CE/AC OFFICER							
702.000 SALARIES	49,000.00	49,000.00	13,042.41	5,506.98	0.00	35,957.59	26.6
714.000 PERS-Retirement	4,000.00	4,000.00	1,027.84	438.05	0.00	2,972.16	25.7
716.000 HEALTH INSURANCE	17,500.00	17,500.00	5,116.95	1,705.65	0.00	12,383.05	29.2
718.000 INSURANCE WC	6,500.00	6,500.00	1,484.13	0.00	0.00	5,015.87	22.8
722.000 TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
724.000 CLOTHING ALLOWANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
728.000 EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
746.000 CONTRACT LABOR	200.00	200.00	0.00	0.00	0.00	200.00	0.0
746.100 KENNEL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
755.000 FUEL	800.00	800.00	89.07	0.00	0.00	710.93	11.1
765.000 ABATEMENT	10,000.00	10,000.00	7.85	0.00	0.00	9,992.15	0.1
766.000 ABATEMENT WEEDS	500.00	500.00	200.00	0.00	0.00	300.00	40.0
780.000 MAINT VEHICLES	500.00	500.00	13.28	0.00	0.00	486.72	2.7
800.000 ADVERTISING & PRINTING	300.00	300.00	0.00	0.00	0.00	300.00	0.0
814.000 POSTAGE	300.00	300.00	0.00	0.00	0.00	300.00	0.0
826.000 TELEPHONE / INTERNET / WIRELES	1,600.00	1,600.00	240.35	0.00	0.00	1,359.65	15.0
848.000 COMPUTER / SOFTWARE / SUPPORT	1,500.00	1,500.00	498.50	0.00	0.00	1,001.50	33.2
851.000 SPECIAL DEPT SUPPLIES	600.00	600.00	0.00	0.00	0.00	600.00	0.0
852.000 OFFICE SUPPLIES	0.00	0.00	-266.14	0.00	0.00	266.14	0.0
863.000 DUES & SUBSCRIPTIONS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
900.000 MISCELLANEOUS EXPENSE	0.00	0.00	10.00	0.00	0.00	-10.00	0.0
CE/AC OFFICER	97,300.00	97,300.00	21,464.24	7,650.68	0.00	75,835.76	22.1
Expenditures	97,300.00	97,300.00	21,464.24	7,650.68	0.00	75,835.76	22.1
Net Effect for CE/AC OFFICER	-91,500.00	-91,500.00	-18,371.74	-7,603.18	0.00	-73,128.26	20.1
Change in Fund Balance:			-18,371.74				

REVENUE/EXPENDITURE REPORT

Page: 5
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 109 - SHERIFF CONTRACT							
Revenues							
Dept: 100 GENERAL							
360.350 PUBLIC SAFETY - MOE PROP 172	7,400.00	7,400.00	632.87	0.00	0.00	6,767.13	8.6
360.400 COPS	160,000.00	160,000.00	0.00	0.00	0.00	160,000.00	0.0
GENERAL	167,400.00	167,400.00	632.87	0.00	0.00	166,767.13	0.4
Revenues	167,400.00	167,400.00	632.87	0.00	0.00	166,767.13	0.4
Expenditures							
Dept: 740 LAW ENFORCEMENT							
747.000 POLICE PROTECTION	213,200.00	213,200.00	0.00	0.00	0.00	213,200.00	0.0
LAW ENFORCEMENT	213,200.00	213,200.00	0.00	0.00	0.00	213,200.00	0.0
Expenditures	213,200.00	213,200.00	0.00	0.00	0.00	213,200.00	0.0
Net Effect for SHERIFF CONTRACT	-45,800.00	-45,800.00	632.87	0.00	0.00	-46,432.87	-1.4
Change in Fund Balance:			632.87				

REVENUE/EXPENDITURE REPORT

Page: 6

10/2/2023

11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 110 - DEPOT							
Revenues							
Dept: 100 GENERAL							
641.000 DONATIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
GENERAL	100.00	100.00	0.00	0.00	0.00	100.00	0.0
Revenues	100.00	100.00	0.00	0.00	0.00	100.00	0.0
Expenditures							
Dept: 776 DEPOT							
820.000 UTILITIES	0.00	0.00	3.00	0.00	0.00	-3.00	0.0
DEPOT	0.00	0.00	3.00	0.00	0.00	-3.00	0.0
Expenditures	0.00	0.00	3.00	0.00	0.00	-3.00	0.0
Net Effect for DEPOT	100.00	100.00	-3.00	0.00	0.00	103.00	-3.0
Change in Fund Balance:			-3.00				

REVENUE/EXPENDITURE REPORT

Page: 7
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 201 - SPEC. GAS TAX ST. IMPROVEMENT							
Revenues							
Dept: 100 GENERAL							
443.000 2103 OPERATIONS GAS TAX	10,600.00	10,600.00	1,431.23	1,431.23	0.00	9,168.77	13.5
446.000 2106 CONSTRUCTION GAS TAX	11,000.00	11,000.00	1,726.65	845.47	0.00	9,273.35	15.7
448.000 2107.5 ENG GAS TAX	1,500.00	1,500.00	887.95	0.00	0.00	612.05	59.2
460.000 2105 GAS TAX FUNDS	8,000.00	8,000.00	1,414.02	571.15	0.00	6,585.98	17.7
462.000 2107 MAINTENANCE GAS TAX	10,000.00	10,000.00	1,435.41	821.74	0.00	8,564.59	14.4
463.000 SB1 LOCAL ST & RD IMPROV PROJ	28,000.00	28,000.00	4,810.16	0.00	0.00	23,189.84	17.2
GENERAL	69,100.00	69,100.00	11,705.42	3,669.59	0.00	57,394.58	16.9
Revenues	69,100.00	69,100.00	11,705.42	3,669.59	0.00	57,394.58	16.9
Expenditures							
Dept: 205 GENERAL GT2105							
702.000 SALARIES	6,000.00	6,000.00	1,551.97	641.42	0.00	4,448.03	25.9
714.000 PERS-Retirement	2,500.00	2,500.00	448.45	44.75	0.00	2,051.55	17.9
716.000 HEALTH INSURANCE	2,500.00	2,500.00	647.34	213.31	0.00	1,852.66	25.9
718.000 INSURANCE WC	2,500.00	2,500.00	494.71	0.00	0.00	2,005.29	19.8
GENERAL GT2105	13,500.00	13,500.00	3,142.47	899.48	0.00	10,357.53	23.3
Dept: 206 GENERAL GAS TAX 2106							
702.000 SALARIES	6,000.00	6,000.00	1,551.97	641.42	0.00	4,448.03	25.9
714.000 PERS-Retirement	2,500.00	2,500.00	448.45	44.75	0.00	2,051.55	17.9
716.000 HEALTH INSURANCE	2,500.00	2,500.00	647.34	213.31	0.00	1,852.66	25.9
718.000 INSURANCE WC	2,500.00	2,500.00	455.13	0.00	0.00	2,044.87	18.2
GENERAL GAS TAX 2106	13,500.00	13,500.00	3,102.89	899.48	0.00	10,397.11	23.0
Dept: 207 GENERAL GAS TAX 2107							
755.000 FUEL	2,000.00	2,000.00	389.27	0.00	0.00	1,610.73	19.5
772.000 REPAIR & MAINT. EQUIPMENT	8,033.33	8,033.33	0.00	0.00	0.00	8,033.33	0.0
776.000 MAINTENANCE SIGNS	8,533.33	8,533.33	0.00	0.00	0.00	8,533.33	0.0
786.000 CONSTRUCTION C&E	11,533.33	11,533.33	0.00	0.00	0.00	11,533.33	0.0
820.000 UTILITIES	12,000.00	12,000.00	3,178.89	1,060.03	0.00	8,821.11	26.5
GENERAL GAS TAX 2107	42,099.99	42,099.99	3,568.16	1,060.03	0.00	38,531.83	8.5
Expenditures	69,099.99	69,099.99	9,813.52	2,858.99	0.00	59,286.47	14.2
Net Effect for SPEC. GAS TAX ST. IMPROVEMENT	0.01	0.01	1,891.90	810.60	0.00	-1,891.89	9,000.0
Change in Fund Balance:			1,891.90				

REVENUE/EXPENDITURE REPORT

Page: 8
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 250 - POOL							
Revenues							
Dept: 100 GENERAL							
545.000 DONATIONS	5,000.00	5,000.00	2,571.88	0.00	0.00	2,428.12	51.4
552.000 POOL LESSONS	6,000.00	6,000.00	2,217.81	0.00	0.00	3,782.19	37.0
553.000 POOL DINNER	9,000.00	9,000.00	11,638.00	0.00	0.00	-2,638.00	129.3
556.000 FOOD SALES	6,000.00	6,000.00	4,532.09	0.00	0.00	1,467.91	75.5
558.000 POOL PARTIES	3,500.00	3,500.00	825.00	0.00	0.00	2,675.00	23.6
560.000 POOL ADMISSIONS	6,500.00	6,500.00	4,938.96	0.00	0.00	1,561.04	76.0
560.001 OVER/SHORT	0.00	0.00	-10.00	0.00	0.00	10.00	0.0
560.100 FITNESS PROGRAM	2,000.00	2,000.00	1,501.00	0.00	0.00	499.00	75.1
GENERAL	38,000.00	38,000.00	28,214.74	0.00	0.00	9,785.26	74.2
Revenues	38,000.00	38,000.00	28,214.74	0.00	0.00	9,785.26	74.2
Expenditures							
Dept: 025 PARKS & RECREATION							
560.200 FITNESS EQUIPMENT	400.00	400.00	0.00	0.00	0.00	400.00	0.0
702.000 SALARIES	15,800.00	15,800.00	27,396.83	0.00	0.00	-11,596.83	173.4
718.000 INSURANCE WC	2,500.00	2,500.00	494.71	0.00	0.00	2,005.29	19.8
728.000 EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
754.000 PROFESSIONAL	100.00	100.00	0.00	0.00	0.00	100.00	0.0
770.000 REPAIR AND MAINT BLDGS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
771.000 CHEMICALS - TREATMENT	7,000.00	7,000.00	494.89	0.00	0.00	6,505.11	7.1
772.000 REPAIR & MAINT. EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	0.0
800.000 ADVERTISING & PRINTING	200.00	200.00	0.00	0.00	0.00	200.00	0.0
802.000 POOL DINNER	900.00	900.00	733.28	0.00	0.00	166.72	81.5
803.000 FOOD PURCHASES	2,000.00	2,000.00	1,937.74	0.00	0.00	62.26	96.9
812.000 EQUIP SAFETY	100.00	100.00	0.00	0.00	0.00	100.00	0.0
814.000 POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.0
820.000 UTILITIES	5,000.00	5,000.00	1,837.50	0.00	0.00	3,162.50	36.8
826.000 TELEPHONE / INTERNET / WIRELES	300.00	300.00	2.20	0.00	0.00	297.80	0.7
847.000 SECURITY CAMERAS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
851.000 SPECIAL DEPT SUPPLIES	200.00	200.00	0.00	0.00	0.00	200.00	0.0
864.000 LICENSE & PERMITS	600.00	600.00	0.00	0.00	0.00	600.00	0.0
PARKS & RECREATION	38,200.00	38,200.00	32,897.15	0.00	0.00	5,302.85	86.1
Expenditures	38,200.00	38,200.00	32,897.15	0.00	0.00	5,302.85	86.1
Net Effect for POOL	-200.00	-200.00	-4,682.41	0.00	0.00	4,482.41	2,341.2
Change in Fund Balance:			-4,682.41				

REVENUE/EXPENDITURE REPORT

Page: 9

10/2/2023

11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 260 - CDBG

Revenues

Dept: 100 GENERAL

437.000 INTEREST INCOME - CDBG

3,000.00

3,000.00

0.00

0.00

0.00

3,000.00 0.0

GENERAL

3,000.00

3,000.00

0.00

0.00

0.00

3,000.00 0.0

Revenues

3,000.00

3,000.00

0.00

0.00

0.00

3,000.00 0.0

Expenditures

Dept: 060 GENERAL CDBG

860.000 GEN ADMIN

3,000.00

3,000.00

0.00

0.00

0.00

3,000.00 0.0

GENERAL CDBG

3,000.00

3,000.00

0.00

0.00

0.00

3,000.00 0.0

Expenditures

3,000.00

3,000.00

0.00

0.00

0.00

3,000.00 0.0

Net Effect for CDBG

0.00

0.00

0.00

0.00

0.00

0.00 0.0

Change in Fund Balance:

0.00

REVENUE/EXPENDITURE REPORT

Page: 10
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 270 - LTC							
Revenues							
Dept: 100 GENERAL							
436.000 INTEREST INVESTMENT EARNINGS	1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	0.0
478.000 LOCAL TRANSPORTATION REV	15,000.00	15,000.00	3,835.21	0.00	0.00	11,164.79	25.6
GENERAL	16,700.00	16,700.00	3,835.21	0.00	0.00	12,864.79	23.0
Revenues	16,700.00	16,700.00	3,835.21	0.00	0.00	12,864.79	23.0
Net Effect for LTC	16,700.00	16,700.00	3,835.21	0.00	0.00	12,864.79	23.0
Change in Fund Balance:			3,835.21				

REVENUE/EXPENDITURE REPORT

Page: 11
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 272 - STIP PROJECTS							
Expenditures							
Dept: 072 SOUTH 9TH STREET							
754.001 PLANS, SPECS, & ESTIMATES	0.00	0.00	546.50	0.00	0.00	-546.50	0.0
SOUTH 9TH STREET	0.00	0.00	546.50	0.00	0.00	-546.50	0.0
Expenditures	0.00	0.00	546.50	0.00	0.00	-546.50	0.0
Net Effect for STIP PROJECTS	0.00	0.00	-546.50	0.00	0.00	546.50	0.0
Change in Fund Balance:			-546.50				

REVENUE/EXPENDITURE REPORT

Page: 12
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 280 - FIRE DEPARTMENT							
Revenues							
Dept: 100 GENERAL							
360.350 PUBLIC SAFETY - MOE PROP 172	1,700.00	1,700.00	144.12	0.00	0.00	1,555.88	8.5
439.000 FIRE DISTRICT REVENUE	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.0
506.000 BURN PERMITS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
514.001 PAID STATE FIRES	330,000.00	330,000.00	10,233.54	0.00	0.00	319,766.46	3.1
534.000 FIRE SUPPRESSION FEE	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	0.0
GENERAL	409,000.00	409,000.00	10,377.66	0.00	0.00	398,622.34	2.5
Revenues	409,000.00	409,000.00	10,377.66	0.00	0.00	398,622.34	2.5
Expenditures							
Dept: 085 FIRE DEPT							
702.000 SALARIES	7,200.00	7,200.00	3,991.58	660.30	0.00	3,208.42	55.4
702.003 PAID STATE FIRE SALARIES	216,050.00	216,050.00	258,086.88	255,961.49	0.00	-42,036.88	119.5
718.000 INSURANCE WC	32,400.00	32,400.00	7,464.03	0.00	0.00	24,935.97	23.0
728.100 TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
734.000 INSURANCE LIABILITY	6,000.00	6,000.00	6,694.36	0.00	0.00	-694.36	111.6
743.000 PROPERTY INSURANCE	19,400.00	19,400.00	39,251.70	0.00	0.00	-19,851.70	202.3
755.000 FUEL	12,000.00	12,000.00	3,832.86	0.00	0.00	8,167.14	31.9
770.000 REPAIR AND MAINT BLDGS	6,000.00	6,000.00	356.80	117.37	0.00	5,643.20	5.9
772.000 REPAIR & MAINT. EQUIPMENT	29,868.79	29,868.79	8,741.13	752.24	0.00	21,127.66	29.3
772.100 MEDICAL SUPPLIES	2,000.00	2,000.00	783.24	15.00	0.00	1,216.76	39.2
812.000 EQUIP SAFETY	30,000.00	30,000.00	14,647.46	1,002.29	0.00	15,352.54	48.8
820.000 UTILITIES	6,000.00	6,000.00	976.91	0.00	0.00	5,023.09	16.3
820.100 HEATING FUEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
826.000 TELEPHONE / INTERNET / WIRELES	2,500.00	2,500.00	937.33	54.60	0.00	1,562.67	37.5
827.000 MEDICAL - SAFETY EXAMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
847.000 SECURITY CAMERAS	500.00	500.00	191.55	0.00	0.00	308.45	38.3
848.000 COMPUTER / SOFTWARE / SUPPORT	500.00	500.00	395.00	0.00	0.00	105.00	79.0
863.000 DUES & SUBSCRIPTIONS	200.00	200.00	210.00	0.00	0.00	-10.00	105.0
900.000 MISCELLANEOUS EXPENSE	1,200.00	1,200.00	1,390.01	0.00	0.00	-190.01	115.8
FIRE DEPT	378,818.79	378,818.79	347,950.84	258,563.29	0.00	30,867.95	91.9
Dept: 202 FIRE DISTRICT							
881.100 MFPD LOAN PAYMENT	30,181.21	30,181.21	0.00	0.00	0.00	30,181.21	0.0
FIRE DISTRICT	30,181.21	30,181.21	0.00	0.00	0.00	30,181.21	0.0
Expenditures	409,000.00	409,000.00	347,950.84	258,563.29	0.00	61,049.16	85.1
Net Effect for FIRE DEPARTMENT	0.00	0.00	-337,573.18	-258,563.29	0.00	337,573.18	0.0
Change in Fund Balance:			-337,573.18				

REVENUE/EXPENDITURE REPORT

Page: 13
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 303 - SEWER							
Revenues							
Dept: 100 GENERAL							
646.000 SEWER REVENUE OMA	160,000.00	160,000.00	50,791.95	17,056.18	0.00	109,208.05	31.7
647.000 SEWER PENALTIES	4,500.00	4,500.00	1,541.83	480.08	0.00	2,958.17	34.3
649.000 SEWER REVENUE CAP RECOVERY	90,000.00	90,000.00	27,361.54	9,188.15	0.00	62,638.46	30.4
GENERAL	254,500.00	254,500.00	79,695.32	26,724.41	0.00	174,804.68	31.3
Revenues	254,500.00	254,500.00	79,695.32	26,724.41	0.00	174,804.68	31.3
Expenditures							
Dept: 305 SEWER PLANT							
702.000 SALARIES	30,000.00	30,000.00	7,268.91	2,868.27	0.00	22,731.09	24.2
714.000 PERS-Retirement	4,500.00	4,500.00	1,078.31	219.12	0.00	3,421.69	24.0
716.000 HEALTH INSURANCE	8,000.00	8,000.00	1,751.59	588.11	0.00	6,248.41	21.9
718.000 INSURANCE WC	5,000.00	5,000.00	930.05	0.00	0.00	4,069.95	18.6
722.000 TRAVEL	200.00	200.00	0.00	0.00	0.00	200.00	0.0
724.000 CLOTHING ALLOWANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
728.000 EDUCATION & TRAINING	200.00	200.00	0.00	0.00	0.00	200.00	0.0
755.000 FUEL	500.00	500.00	0.00	0.00	0.00	500.00	0.0
770.000 REPAIR AND MAINT BLDGS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
771.000 CHEMICALS - TREATMENT	8,000.00	8,000.00	3,720.75	0.00	0.00	4,279.25	46.5
772.000 REPAIR & MAINT. EQUIPMENT	14,800.00	14,800.00	8,914.16	0.00	0.00	5,885.84	60.2
780.000 MAINT VEHICLES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
814.000 POSTAGE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
820.000 UTILITIES	23,000.00	23,000.00	4,442.00	0.00	0.00	18,558.00	19.3
826.000 TELEPHONE / INTERNET / WIRELES	600.00	600.00	145.58	23.17	0.00	454.42	24.3
849.000 LAB SAMPLES	1,000.00	1,000.00	332.36	132.52	0.00	667.64	33.2
863.000 DUES & SUBSCRIPTIONS	100.00	100.00	0.00	0.00	0.00	100.00	0.0
864.000 LICENSE & PERMITS	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.0
SEWER PLANT	121,400.00	121,400.00	28,583.71	3,831.19	0.00	92,816.29	23.5
Dept: 310 SEWER MAINTENANCE							
702.000 SALARIES	70,000.00	70,000.00	17,362.35	6,575.15	0.00	52,637.65	24.8
714.000 PERS-Retirement	10,000.00	10,000.00	2,070.01	456.00	0.00	7,929.99	20.7
716.000 HEALTH INSURANCE	25,000.00	25,000.00	4,779.14	1,584.62	0.00	20,220.86	19.1
718.000 INSURANCE WC	7,000.00	7,000.00	1,484.13	0.00	0.00	5,515.87	21.2
724.000 CLOTHING ALLOWANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
728.000 EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.0
755.000 FUEL	2,000.00	2,000.00	389.28	0.00	0.00	1,610.72	19.5
770.000 REPAIR AND MAINT BLDGS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
772.000 REPAIR & MAINT. EQUIPMENT	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
780.000 MAINT VEHICLES	1,000.00	1,000.00	507.35	0.00	0.00	492.65	50.7
800.000 ADVERTISING & PRINTING	100.00	100.00	0.00	0.00	0.00	100.00	0.0
812.000 EQUIP SAFETY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
820.000 UTILITIES	3,000.00	3,000.00	170.46	0.00	0.00	2,829.54	5.7
820.100 HEATING FUEL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
826.000 TELEPHONE / INTERNET / WIRELES	2,500.00	2,500.00	243.41	32.82	0.00	2,256.59	9.7
827.000 MEDICAL - SAFETY EXAMS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
847.000 SECURITY CAMERAS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	2,000.00	2,000.00	498.50	0.00	0.00	1,501.50	24.9
858.000 SHOP SUPPLIES	1,500.00	1,500.00	229.97	122.21	0.00	1,270.03	15.3
863.000 DUES & SUBSCRIPTIONS	200.00	200.00	150.00	0.00	0.00	50.00	75.0
864.000 LICENSE & PERMITS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
SEWER MAINTENANCE	133,100.00	133,100.00	27,884.60	8,770.80	0.00	105,215.40	21.0
Expenditures	254,500.00	254,500.00	56,468.31	12,601.99	0.00	198,031.69	22.2
Net Effect for SEWER	0.00	0.00	23,227.01	14,122.42	0.00	-23,227.01	0.0
Change in Fund Balance:			23,227.01				

REVENUE/EXPENDITURE REPORT

Page: 14

10/2/2023

11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 404 - WATER							
Revenues							
Dept: 100 GENERAL							
436.000 INTEREST INVESTMENT EARNINGS	600,000.00	600,000.00	0.00	0.00	0.00	600,000.00	0.0
526.000 MCWD FEES	17,500.00	17,500.00	4,429.87	1,490.64	0.00	13,070.13	25.3
527.000 MCWD - PENALTIES	200.00	200.00	84.68	29.07	0.00	115.32	42.3
528.000 RETURN CHECK CHARGES	0.00	0.00	164.81	63.27	0.00	-164.81	0.0
542.000 WATER CONNECTION FEES	800.00	800.00	250.00	150.00	0.00	550.00	31.3
544.000 WATER PENALTIES	5,500.00	5,500.00	2,583.39	1,028.87	0.00	2,916.61	47.0
564.000 WATER MAINTENANCE	35,000.00	35,000.00	9,069.86	2,712.51	0.00	25,930.14	25.9
618.000 WATER REVENUE OMA	185,000.00	185,000.00	71,397.90	28,298.88	0.00	113,602.10	38.6
619.000 WATER REVENUE CAPITAL RECOVERY	173,000.00	173,000.00	72,607.54	28,778.34	0.00	100,392.46	42.0
644.000 MISCELLANEOUS REVENUE	0.00	0.00	44.10	0.00	0.00	-44.10	0.0
648.001 WATER MAINTENANCE PENALTIES	400.00	400.00	3,979.43	1,762.27	0.00	-3,579.43	994.9
GENERAL	1,017,400.00	1,017,400.00	164,611.58	64,313.85	0.00	852,788.42	16.2
Revenues							
	1,017,400.00	1,017,400.00	164,611.58	64,313.85	0.00	852,788.42	16.2
Expenditures							
Dept: 405 WATER PLANT							
702.000 SALARIES	45,000.00	45,000.00	12,293.59	4,812.51	0.00	32,706.41	27.3
714.000 PERS-Retirement	8,000.00	8,000.00	1,725.73	352.03	0.00	6,274.27	21.6
716.000 HEALTH INSURANCE	10,000.00	10,000.00	3,005.28	980.55	0.00	6,994.72	30.1
718.000 INSURANCE WC	8,000.00	8,000.00	989.42	0.00	0.00	7,010.58	12.4
722.000 TRAVEL	1,500.00	1,500.00	-394.69	0.00	0.00	1,894.69	-26.3
724.000 CLOTHING ALLOWANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
728.000 EDUCATION & TRAINING	300.00	300.00	0.00	0.00	0.00	300.00	0.0
770.000 REPAIR AND MAINT BLDGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
771.000 CHEMICALS - TREATMENT	20,500.00	20,500.00	0.00	0.00	0.00	20,500.00	0.0
772.000 REPAIR & MAINT. EQUIPMENT	11,200.00	11,200.00	632.21	0.00	0.00	10,567.79	5.6
780.000 MAINT VEHICLES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
812.000 EQUIP SAFETY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
814.000 POSTAGE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
820.000 UTILITIES	35,000.00	35,000.00	5,454.87	0.00	0.00	29,545.13	15.6
824.000 WATER MWCD	27,000.00	27,000.00	4,479.50	0.00	0.00	22,520.50	16.6
826.000 TELEPHONE / INTERNET / WIRELES	2,500.00	2,500.00	328.95	46.45	0.00	2,171.05	13.2
827.000 MEDICAL - SAFETY EXAMS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	3,500.00	3,500.00	1,700.00	0.00	0.00	1,800.00	48.6
849.000 LAB SAMPLES	6,500.00	6,500.00	1,258.60	235.22	0.00	5,241.40	19.4
863.000 DUES & SUBSCRIPTIONS	2,000.00	2,000.00	359.00	359.00	0.00	1,641.00	18.0
864.000 LICENSE & PERMITS	3,500.00	3,500.00	171.00	0.00	0.00	3,329.00	4.9
880.000 LOAN PAYMENT	29,000.00	29,000.00	0.00	0.00	0.00	29,000.00	0.0
892.024 ACH POLYMER	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.0
892.025 CAPITAL-OUTLAY SCADA	42,000.00	42,000.00	0.00	0.00	0.00	42,000.00	0.0
WATER PLANT	277,300.00	277,300.00	32,003.46	6,785.76	0.00	245,296.54	11.5
Dept: 410 WATER MAINTENANCE							
617.001 BACKFLOW INSPECTION	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
702.000 SALARIES	110,333.33	110,333.33	31,491.89	11,961.75	0.00	78,841.44	28.5
714.000 PERS-Retirement	15,000.00	15,000.00	3,152.91	776.91	0.00	11,847.09	21.0
716.000 HEALTH INSURANCE	442,333.33	442,333.33	9,273.88	3,135.81	0.00	433,059.45	2.1
718.000 INSURANCE WC	12,333.34	12,333.34	1,978.84	0.00	0.00	10,354.50	16.0
724.000 CLOTHING ALLOWANCE	200.00	200.00	0.00	0.00	0.00	200.00	0.0
728.000 EDUCATION & TRAINING	500.00	500.00	80.00	0.00	0.00	420.00	16.0
755.000 FUEL	2,000.00	2,000.00	389.28	0.00	0.00	1,610.72	19.5
770.000 REPAIR AND MAINT BLDGS	500.00	500.00	19.38	0.00	0.00	480.62	3.9
772.000 REPAIR & MAINT. EQUIPMENT	1,000.00	1,000.00	16.75	16.75	0.00	983.25	1.7
780.000 MAINT VEHICLES	3,000.00	3,000.00	219.92	0.00	0.00	2,780.08	7.3
812.000 EQUIP SAFETY	300.00	300.00	0.00	0.00	0.00	300.00	0.0
820.000 UTILITIES	4,000.00	4,000.00	170.46	0.00	0.00	3,829.54	4.3
820.100 HEATING FUEL	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
826.000 TELEPHONE / INTERNET / WIRELES	1,500.00	1,500.00	243.41	32.83	0.00	1,256.59	16.2

REVENUE/EXPENDITURE REPORT

Page: 15
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 404 - WATER							
Expenditures							
Dept: 410 WATER MAINTENANCE							
827.000 MEDICAL - SAFETY EXAMS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
847.000 SECURITY CAMERAS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
848.000 COMPUTER / SOFTWARE / SUPPORT	1,000.00	1,000.00	498.50	0.00	0.00	501.50	49.9
858.000 SHOP SUPPLIES	1,000.00	1,000.00	114.45	114.45	0.00	885.55	11.4
863.000 DUES & SUBSCRIPTIONS	500.00	500.00	500.00	350.00	0.00	0.00	100.0
864.000 LICENSE & PERMITS	300.00	300.00	0.00	0.00	0.00	300.00	0.0
WATER MAINTENANCE	600,100.00	600,100.00	48,149.67	16,388.50	0.00	551,950.33	8.0
Expenditures	877,400.00	877,400.00	80,153.13	23,174.26	0.00	797,246.87	9.1
Net Effect for WATER	140,000.00	140,000.00	84,458.45	41,139.59	0.00	55,541.55	60.3
Change in Fund Balance:			84,458.45				

REVENUE/EXPENDITURE REPORT

Page: 16
10/2/2023
11:00 am

City of Montague

For the Period: 7/1/2023 to 9/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 505 - AIRPORT							
Revenues							
Dept: 200 CITY PORTION							
432.000 RENT & LEASES	5,000.00	5,000.00	1,247.88	415.96	0.00	3,752.12	25.0
434.000 TIE DOWN FEES & HANGAR	3,000.00	3,000.00	717.50	187.50	0.00	2,282.50	23.9
522.000 FUEL FLOWAGE FEE	0.00	0.00	128.53	38.32	0.00	-128.53	0.0
CITY PORTION	8,000.00	8,000.00	2,093.91	641.78	0.00	5,906.09	26.2
Dept: 505 AIRPORT PROJ							
436.000 INTEREST INVESTMENT EARNINGS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
450.000 STATE ASST	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
638.000 YREKA ASSISTANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
AIRPORT PROJ	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
Revenues	24,000.00	24,000.00	2,093.91	641.78	0.00	21,906.09	8.7
Expenditures							
Dept: 200 CITY PORTION							
702.000 SALARIES	7,000.00	7,000.00	1,913.89	772.82	0.00	5,086.11	27.3
714.000 PERS-Retirement	300.00	300.00	125.71	53.84	0.00	174.29	41.9
716.000 HEALTH INSURANCE	5,000.00	5,000.00	834.65	273.30	0.00	4,165.35	16.7
766.000 ABATEMENT WEEDS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
770.000 REPAIR AND MAINT BLDGS	400.00	400.00	0.00	0.00	0.00	400.00	0.0
772.000 REPAIR & MAINT. EQUIPMENT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
774.000 MAINT GROUNDS	300.00	300.00	-5,000.00	0.00	0.00	5,300.00	-1666.7
CITY PORTION	16,500.00	16,500.00	-2,125.75	1,099.96	0.00	18,625.75	-12.9
Dept: 505 AIRPORT PROJ							
734.000 INSURANCE LIABILITY	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
771.001 CHEMICALS - ABATEMENT	300.00	300.00	0.00	0.00	0.00	300.00	0.0
772.000 REPAIR & MAINT. EQUIPMENT	500.00	500.00	103.56	0.00	0.00	396.44	20.7
820.000 UTILITIES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
AIRPORT PROJ	7,200.00	7,200.00	103.56	0.00	0.00	7,096.44	1.4
Expenditures	23,700.00	23,700.00	-2,022.19	1,099.96	0.00	25,722.19	-8.5
Net Effect for AIRPORT	300.00	300.00	4,116.10	-458.18	0.00	-3,816.10	1,372.0
Change in Fund Balance:			4,116.10				
Grand Total Net Effect:	156,900.01	156,900.01	-380,821.42	-222,682.79	0.00	537,721.43	

September 29, 2023

Hello Fellow Council Members,

This is my monthly accounting for my days signing checks;

9/12/23

9/13/23

9/28/23

I hope everyone is well, and ready for cold/flu season! Whether that entails shots or a more holistic approach, I wish everyone good health.

Sincerely,

Chris Davies

CNA, CPT1

Jessie Monday

From: Mindy York <mindycope7@gmail.com>
Sent: Tuesday, September 19, 2023 5:52 PM
To: Jessie Monday
Subject: Library report 8/22/23-9/19/23

The library will be open from 8 AM - 12 PM on 9/23/23 during the balloon faire.

The next FOML meeting is October 10th at 2:00 PM in the library.

An online see's candy fundraiser will be ongoing until December for the FOML.

A link has been posted on the library's Facebook page and can be shared easily to get the word out! All orders go straight to the donors and a percentage goes to the FOML.

I had surgery on 9/8 and, thankfully, volunteers covered the necessary library time to maintain our regular hours.

Manager hours:

8/22 - 1

8/23 - 4

8/24 - 1

8/28 - 4

8/29 - 1

8/30 - 4

8/31 - 1

9/4 - Labor Day

9/5 - 1

9/6 - 4

9/7 - 1

9/8-9/19 *2 weeks off post-op*

Total hours: 22 hours