

**MINUTES  
SPECIAL MEETING  
JULY 18, 2023  
6:30 PM**

**CALL TO ORDER: @ 6:30 PM**

**PLEDGE OF ALLIGIANCE:**

**ROLL CALL: Vela, Murakami, Jackson, and Dooley present**

**PUBLIC COMMENTS:** “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an item noted on the Regular Agenda, please address the Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda.

**SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you.**

The mayor will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

***Pursuant to the Governor of the State of California’s Executive Order N-29-20, access to the Montague City Council special meeting December 19<sup>th</sup> 2022 can be accessed to the public by calling the following conference (phone) number and utilizing the conference (access) code:***

Online via Zoom at:

<https://us02web.zoom.us/j/6722621496?pwd=STQxMG94em1CejZwbCthNmNnem1Tdz09>

Telephone at: 1(669)444-9171 When prompted, enter **Meeting ID:** 672 262 1496 **Passcode:** \*89335983 \*9 to **Raise Hand \*6** to **unmute**

**AGENDA:** City Administrator Dunn asks to add 2 items to the agenda. Item 3 and 4 listed below. Motion made by Jackson, seconded by Vela. All Ayes

1. Discussion/possible action to approve the Statement of Compliance with Exchange Agreement for Siskiyou County Local Transportation Commission (SCLTC): City Administrator Dunn presents. The city was granted \$84,000.00 from SCLTC for added funds to fix 6<sup>th</sup> Street. Council member Jackson asks how we choose which street to fix. Public Works Supervisor Dunn comments each street that receives the most complaints from citizens and county x-rays the street and gives the street a rating. Mayor Murakami asked why the streets that we not through streets or very small streets are not on the list. To expensive to have all the flagging and equipment to complete such a small section. Approved. Motion made by Dolley, seconded by Vela. All Ayes
2. Discussion/ possible action to enter into an interim agreement with a new city attorney: Council member Dooley presents for the Adhoc. The adhoc had sent out 63 letters and only 5 came back. Andrew Jared was the first to come back with a contracting bid. Council member Vela states we do have money in the budget for a new attorney. The

firm will not be charging the city a monthly retainer and has dropped the hourly rate. Council member Vela and Dooley both agree we should move forward with acquiring Andrew Jared. Mayor Murakami states we need to put the City Attorney position out to bid. (RFQ) Motion to enter into interim contract for an undisclosed amount of time to be determined by council beginning August 8<sup>th</sup>. At the end of the period if no suitable applicants have applied, the interim will become the permanent attorney. Motion made by Jackson, seconded by Dooley. All Ayes.

3. Discussion/ possible action for empty seat on Montague City Council: City Administrator Dunn presents. We have 3 appointed council members and 1 elected according to the election clerks office, because of this we are out of compliance. We can have a special election for \$26,000.00 or we can run as a 4 person council. If we run as a 4 person council, all votes will have to be unanimous and all council positions will have to run in next years election. Mayor Murakami says you can have the board of supervisors appoint but it would be easier to run as a 4 person council. Motion to run as a 4 person council till election in 2024 made by Dooley, seconded by Jackson. Roll call vote. Vela Aye, Jackson Aye, Dooley Aye, and Murakami Aye.
4. Discussion/ possible action to have dual employment for a city worker: City Administrator Dunn presenting. Mindy York would like to be an account clerk and library manager. Motion to allow dual employment for Mindy York as account clerk for the clerks department and library manager for the library department made by Dooley, seconded by Jackson. All Ayes.

Council asks to add performance evaluation for event coordinator to close session at the next council meeting. Approved. Motion made by Vela, seconded by Dooley. All Ayes.

Also asked to ask interim attorney to lead an ethics training with realignment and communications. Has to be a minimum of two hours. Planning Commission, Council, and all of staff should attend. General consensus.

**ADJOURN: @ 7:40 PM**

**Motion to adjourn at 7:40 PM made by Vela, seconded by Jackson. All Ayes.**