

CITY OF MONTAGUE CITY COUNCIL MEETING MINUTES
OCTOBER 5, 2023
6:30 P.M.
Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- In-person at: **Montague City Council Chambers, 230 S. 13th St.**
- Online via Zoom at: <https://us02web.zoom.us/j/6722621496?pwd=STQxMG94em1CejZwbCthNmNnem1Tdz09>
- Telephone at: 1(669)444-9171, When prompted, enter **Meeting ID:** 672 262 1496 **Passcode:** *89335983 *9 to **Raise Hand *6** to **unmute**

AGENDA PACKET: Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection 72 hours before each regularly scheduled meeting at the City Clerk's office at City Hall, located at 230 S. 13th Street, Montague, California, during normal business hours. Any writing that is subject to disclosure that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at the City Clerk's office during normal business hours. Materials distributed to a majority of councilmembers less than 72 hours before a meeting will be available for public inspection on the City's website at www.cityofmontagueca.com.

SPEAKERS: Speakers, please stand at the podium and speak loudly so the entire room can hear you. The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. CALL TO ORDER: @ 6:30 PM**
- II. ROLL CALL: Vela, Jackson, Dooley, and Murakami present.**
- III. PLEDGE OF ALLIGIANCE:**
- IV. PUBLIC COMMENTS:** "This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted on the Regular Agenda, please address the City Council when that item is open for public comment." (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda. No public comment.
- V. AGENDA APPROVAL: Remove new business #4. Motion made by Jackson, seconded by Dooley. All Ayes.**
- VI. CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by one motion unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:
 1. Approval of City Council Meeting minutes for 9/7: Approved.
 2. Approval of Special Meeting minutes for 9/13: Approved.
Motion made by Vela, seconded by Jackson. All Ayes.
- VII. DEPARTMENT REPORTS:**
 1. Sheriff's update for September 2023: Nowdesha presenting.

2. City Engineer's update for September 2023: Dunn presenting. Started working on 6th Street should be done by Tuesday, October 10, 2023.
3. Planning Commission's update for September 2023: Meeting cancelled nothing to report.

VIII. NEW BUSINESS:

1. Consideration for promoting Jazmin Lehman to Maintenance Worker II: Jaz has been working for the City for 3 years now and she has received her D2 certificate. Administrator Dunn is asking for a \$1 raise. He states he would like to move Jaz up to Public Works supervisor eventually will start cross training for the position now. Will give updates in January on progress. Motion made by Jackson, seconded by Dooley. All Ayes.
2. Consideration of Approval of Resolution 23-05 SB1 Project List: Approved. Motion made by Vela, seconded by Jackson. All Ayes.
3. Consideration of Approval of SHN Service agreement for the Wastewater Planning Grant Project: Approved. Motion made by Dooley, seconded by Vela. All Ayes.
4. Consideration of Approval of Resolution 23-06 Authorizing City Administrator- CA DOT Street Rehabilitation: Removed for agenda.
5. Consideration of Approval of transfer from LAIF for \$220,000.00 for payment of Happy Camp Complex firefighter payroll and payment of Network One contract: Approved. Motion made by Vela, seconded by Jackson. All Ayes.
6. Consideration of Approval of Resolution 23-07 Authorizing City Administrator to sign and file for Wastewater Planning Grant Project: Approved. Motion made by Dooley, seconded by Jackson. All Ayes.
7. Electing a Mayor Pro-Tempore for the Montague City Council: Jackson requested to not be Mayor Pro-Tem. Jackson nominates Dooley. Dooley nominates Vela. Murakami nominates Vela as well. All Ayes. Vela is now Mayor Pro-Tempore.

COUNCIL AND STAFF REPORTS for September 2023

1. Fire Department: Chief Vela presenting. Program is not working. Looking to get a new program that can also record checks on vehicles and gear. 511 selling soon. Received a new T1 (2002) but the motor blew so looking for someone who can fix the motor for cheap. The state is requiring all new turn out gear for firefighters which are \$70,000.00 a set. The college is offering free classes for the firefighters. Chief will be gone from 10/11 to 10/23.
2. Public Works: Administrator Dunn presenting. Says he has asked his crew and have many reasons himself that Greyson Morrison should not work as a maintenance worker for the City of Montague. General Consensus. Mr. Morrison will be fired 10/6.
3. City Administrator: Same presentation for PW.
4. Animal Control/ Code Enforcement: Administrator Dunn requests an annual evaluation. Murakami requests the attorney be contacted to approve a skelly letter and would like a special meeting to be scheduled.
5. City Clerk: Monday presenting. Asks for her schedule to change from 7- 4:30 to 7:30-5 because she needs to drop her son off at daycare at 7. General Consensus. Approved.
6. Treasurer: Davies presenting. States she is now working a new job and will be more available to attend meetings.
7. Library: No presenter. Will also be gone 10/11-10/23
8. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting. Murakami asks the council if they would agree to let Murakami hold a Cars and Coffee event in Railroad Park for classic cars to meet and have coffee. Plans on having them the 3rd Sunday of every month. No objections.

8. ADJOURN: @8:06 PM

Motion made by Dooley, seconded by Jackson. All Ayes.