

CITY OF MONTAGUE CITY COUNCIL MEETING MINUTES
FEBRUARY 1, 2024
6:30 P.M.
Council Chambers, 230 S. 13th Street, Montague, CA 96064

PARTICIPATION: Participants can attend in person, online, and/or by telephone, as follows:

- **In-person** at: **Montague City Council Chambers, 230 S. 13th St.**
- **Online** via WebEx at: <https://cityofmontague-454.my.webex.com/meet/clerk>
- Meeting number (access code): 2630 874 0065
- **Telephone** at:,1-650-479-3208 When prompted, enter **Meeting ID:** 26308740065 **Passcode:** *89335983

AGENDA PACKET: Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection 72 hours before each regularly scheduled meeting at the City Clerk’s office at City Hall, located at 230 S. 13th Street, Montague, California, during normal business hours. Any writing that is subject to disclosure that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at the City Clerk’s office during normal business hours. Materials distributed to a majority of councilmembers less than 72 hours before a meeting will be available for public inspection on the City’s website at www.cityofmontagueca.com.

SPEAKERS: **Speakers, please stand at the podium and speak loudly so the entire room can hear you.** The chairman will recognize you and ask that you state your name and mailing address so that the City Staff can follow up on any issues requiring City action, or provide you with information, if appropriate.

Please silence your cell phones. Thank you!

CITY COUNCIL AGENDA:

- I. CALL TO ORDER: Vela, Dooley, Murakami, Jackson present**
- II. ROLL CALL:**
- III. PLEDGE OF ALLIGIANCE:**
- IV. PUBLIC COMMENTS:** “This time is set aside for the public to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda within the authority of the City Council. If your comments concern an item noted on the Regular Agenda, please address the City Council when that item is open for public comment.” (The Brown Act requires the public be given the opportunity to address the City Council before action is taken. If there is a Consent Agenda, there is no other opportunity for public comment on items on the Consent Agenda.) The City Council has the right to reasonably limit the duration of each speaker to three minutes. Speakers may not cede their time. The City Council may ask questions but may take no action during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place an item on a future agenda. No public comment.
- V. AGENDA APPROVAL: Approved. Motion made by Jackson, seconded by Dooley. All Ayes.**
- VI. CONSENT CALENDAR:** Discussion/possible action - All matters listed under the consent calendar are considered routine and will be enacted by **one motion** unless any member of the Council wishes to remove an item for discussion, or a member of the audience wishes to comment on an item. The City Clerk recommends approval of the following consent calendar items:
 1. Approval of City Council Meeting minutes for 1/4: Approved. Motion made by Vela, seconded by Dooley. All Ayes.
- VII. DEPARTMENT REPORTS:**
 1. Sheriff’s update for January 2024: Sargent Nowdeshea presenting. Report included.
 2. City Engineer’s update for January 2024: No report.



3. Planning Commission's update for January 2024: Review the resolution from last month. Very short meeting.

VIII. NEW BUSINESS:

1. Consideration of March 2024 Water Rate Increase: Murakami states that we need to stay on schedule for the water rate increase so the city can keep paying for the maintenance and so citizens do not get a increase which is double the amount in the next year to keep up with inflation. Approved. Motion made by Vela, seconded by Dooley. All Ayes.

COUNCIL AND STAFF REPORTS for January 2024

1. Fire Department: Report included. Chief Vela not present due to firefighter training.
2. Public Works: Administrator Dunn presenting. Hired a new employee on Monday. Doing well.
3. City Administrator: Dunn presenting. The water conservation district is asking to rent our flail mower. Need to make a contract to state if the mower is damaged during the period it is rented the renter will pay for damages. Also needs to state time period of rental and the amount.
4. Animal Control/ Code Enforcement: Scott presenting. Council member Vela asks why the report only has three things stated from January and the rest are from previous months. Scott says that she did not receive the email to send her report and it was asked for a couple hours before the packet was sent out. The clerk told her that she would just include the report from the Planning Commission meeting. Scott then listed some tasks that she was currently handling that had been worked on in the month of January.
5. City Clerk: Clerk Monday presenting. Have a new hire starting Monday. Reminds council an interview meeting needs to be set for the event coordinator. Also, Easter is coming fast so that needs to be addressed.
6. Treasurer: Davis presenting. Has been coming into sign checks at the clerks request.
7. Library: Clerk did not include report. Has been working many hours, a silent book reading club starting Monday and a read to puppies' event for kids.
8. Commissioner/ Council Statements and Requests: Members of the council may now make brief announcements, reports, or request staff to report to the council on any matter at a subsequent meeting. Mayor Murakami would like to set a date for interviews of the event coordinator. Date set for February 21st starting at 5:00 PM. Clerk is to call participants and let council know.

Mayor Murakami calls a recess @ 7:07 PM

Opens meeting again @ 7:13 PM asks for public comment currently for close session item number 1, no comment. Agenda item number 2 is not for public comment.

Goes into close session @ 7:14 PM

IX. CLOSED SESSION:

1. Public Employee Performance Evaluation (Gov. Code 54957(b)):

Title: Animal Control/ Code Enforcement Officer

2. Public Employee Discipline/Dismissal/Release (Gov. Code 54957(b))



Opens back into open session @ 8:06 PM Attorney Jared reports on item 1 no action. The item is closed. Item 2 Administrator Dunn will do an investigation under policy number 34 in the employee handbook and is currently under advisement.

X. ADJOURN: @ 8:08 PM

Motion to adjourn made by Jackson, seconded by Vela. All Ayes.